

**CONTRA COSTA COUNTY
LOCAL PLANNING AND ADVISORY COUNCIL
FOR EARLY CARE AND EDUCATION
Minutes of the Executive & Budget Committee Meeting
Monday, October 23, 2017
2:30 PM – 3:00 PM | Board Room**

Members Present: Chair Cathy Roof, Silvana Mosca-Carreon, Doug Rowe

Members Absent: Carolyn Johnson, Deborah Penry, Eric Peterson

Staff Present: Ruth Fernandez, Melody Yee

Call to Order – Cathy Roof

- Chair Cathy Roof called to order Executive and Budget Committee meeting at 2:37p.m.
- Silvana Mosca-Carreon motioned approval of the minutes for the Executive & Budget Committee meeting held on September 15, 2017. Doug Rowe seconded. Motion approved.
 - AYE: Roof, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Johnson, Penry, Peterson
 - ABSTAIN: None
- Doug Rowe motioned approval of the agenda for October 23, 2017. Silvana Mosca-Carreon seconded. Motion approved.
 - AYE: Roof, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Johnson, Penry, Peterson
 - ABSTAIN: None

Public Comment: None

LPC Annual Self Evaluation

- Ruth Fernandez handed out copies of the LPC Annual Self Evaluation for the Committee to review. A brief discussion followed to confirm compliance. Doug Rowe motioned approval of the LPC Annual Self Evaluation. Silvana Mosca-Carreon seconded the motion. Motion carried.
 - AYE: Roof, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Johnson, Penry, Peterson
 - ABSTAIN: None

Adjournment:

- Silvana Mosca-Carreon moved to adjourn. Doug Rowe seconded. Motion carried. Meeting adjourned at 2:53 p.m.
 - AYE: Roof, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Johnson, Penry, Peterson
 - ABSTAIN: None
- **Next Meeting:** November 13, 2017 9:00-11:00 a.m. (Las Trampas Room at CCCOE)

Minutes Approved: 11/14/17

Minutes Taken by: Melody Yee