

**CONTRA COSTA COUNTY
LOCAL PLANNING AND ADVISORY COUNCIL
FOR EARLY CARE AND EDUCATION
Minutes of the Executive & Budget Committee Meeting
Friday, September 15, 2017
1:00 PM – 3:00 PM
John Muir Room**

Members Present: Chair Cathy Roof, Carolyn Johnson, Silvana Mosca-Carreon, Eric Peterson, Doug Rowe

Members Absent: Deborah Penry

Staff Present: Ruth Fernandez, Melody Yee

Call to Order – Cathy Roof

- Welcome: Chair Cathy Roof called to order the Contra Costa Local Planning and Advisory Council for Early Care and Education Executive and Budget Committee meeting at 1:07p.m.
- Doug Rowe motioned approval of the minutes for the Executive & Budget Committee meeting held on July 19, 2017. Carolyn Johnson seconded. Motion approved.
 - AYE: Roof, Johnson, Mosca-Carreon, Peterson, Rowe
 - NAY: None
 - ABSENT: Penry
 - ABSTAIN: None
- Carolyn Johnson motioned approval of the agenda for September 15, 2017 with the change to move the CoCoKids agenda to an action item. Silvana Mosca-Carreon seconded. Eric Peterson abstained. Motion approved.
 - AYE: Roof, Johnson, Mosca-Carreon, Peterson, Rowe
 - NAY: None
 - ABSENT: Penry
 - ABSTAIN: Peterson

Public Comment:

- Ruth Fernandez announced:
- Superintendent Karen Sakata released a stance on the DACA issue
- The statewide QRIS program has several upcoming changes
- Reminded the Committee about the CCCOE online tool: All Kids are Our Kids

Countywide Needs Assessment & Facilities Study

- Ruth Fernandez announced the MOU between the COE, CoCoKids and Brion Economics is complete and the survey should go out soon
- Ruth Fernandez announced the Stakeholder survey would be postponed until the Round Table Meeting
- The Needs Assessment Meeting is scheduled for October 27, 2017 from 9:00am to 12:00pm in the Las Trampas Conference Room at the Contra Costa County Office of Education

Minutes Approved: 10/23/17

Minutes Taken by: Melody Yee

LPC Training Modules Project

- Ruth Fernandez informed the Committee that Module One History and Structure may be unveiled at the next Council Meeting

Annual Member Retreat

- Committee agreed on December 15, 2017 and NatureBridge as the location. Discussion of extending the hours of the retreat from 10am to 7pm were considered.

CoCoKids Luncheon Sponsorship

- Cathy Roof motioned to purchase a \$500 table for 10 sponsorship for the CoCoKids Luncheon. Silvana Mosca-Carreon seconded. Motion carried.
 - AYE: Roof, Johnson, Mosca-Carreon, Peterson, Rowe
 - NAY: None
 - ABSENT: Penry
 - ABSTAIN: Peterson

October 11 Town Hall Meeting

- Ruth Fernandez said her and Camila Rand will attend the Town Hall. Ruth asked that each member send the information to their respective audiences of interest.

AB 435 Update

- Ruth Fernandez stated the bill is currently on the governor's desk awaiting approval or veto. She will follow up with the Committee once the bill passes or does not pass.

Review LPC Applications

- The Committee reviewed and voted on the following applications: Phelicia Lang, Denise Clarke, and Edirle Menezes (renewal)
- Cathy Roof motioned to accept the application. Carolyn Johnson seconded. Motion carried.
 - AYE: Roof, Johnson, Mosca-Carreon, Peterson, Rowe
 - NAY: None
 - ABSENT: Penry
 - ABSTAIN: None

Agenda Planning & Discussion for September 25th

- The Forum is the responsibility of all Committee Members
- Brion Economics Update
- Save the Date flyer for the LPC Annual Retreat

Adjournment:

- Silvana Mosca-Carreon moved to adjourn. Doug Rowe seconded. Motion carried. Meeting adjourned at 2:53 p.m.
 - AYE: Roof, Johnson, Mosca-Carreon, Peterson, Rowe
 - NAY: None
 - ABSENT: None
 - ABSTAIN: None
- **Next Meeting:** November 13, 2017 9:00-11:00 a.m. (Las Trampas Room at CCCOE)

Minutes Approved: 10/23/17

Minutes Taken by: Melody Yee