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Contra Costa County Office of Education  
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

**Purpose:** LPC Executive & Budget Committee Meeting  
**Location:** Las Trampas Conference Room  
**Time:** 10:00 AM – 12:00 PM

**Facilitator:** Cathy Roof, Chair  
**Timekeeper:** Ruth Fernandez  
**Recorder:** Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

## AGENDA Wednesday, July 19, 2017

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 – 9:10	<b>Welcome/Introductions</b> <ul style="list-style-type: none"> <li>Minutes Review and Approval for 5.8.17 - <b>Action</b></li> <li>Agenda Review and Approval for 7.19.17 - <b>Action</b></li> </ul>	C, A	Cathy	Approval of minutes and agenda
9:10 – 9:25	<b>Public Comment</b>  <i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation.</i> <i>If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i> <ul style="list-style-type: none"> <li>Items on the agenda</li> <li>Items of interest to the public</li> </ul>	I	All	Information
9:25 – 9:55	<b>Budget Review and Approval</b>	I, D, C	Ruth	Approval of budget
9:55 – 10:15	<b>End-of-Year Reports</b>	I,D	All	Discussion of the year in review
10:15 – 10:45	<b>Plan General Council Meeting Agenda for July 24, 2017</b>	D, C	All	Plan for General Council Meeting
10:45 – 11:00	<b>Committee Updates</b> <ul style="list-style-type: none"> <li>Advocacy – Eric Peterson</li> <li>Project &amp; Workforce Development – Carolyn Johnson</li> <li>School Readiness –</li> </ul>	D	All	Plan for General Council Meeting
11:00	<b>Adjournment – Action</b>	A	All	

D = Discussion   C = Consensus   A = Action   I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.