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Contra Costa County Office of Education  
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

**Purpose:** LPC Executive & Budget Committee Meeting  
**Location:** John Muir Conference Room  
**Time:** 3:00 PM – 4:30 PM

**Facilitator:** Cathy Roof, Chair  
**Timekeeper:** Ruth Fernandez  
**Recorder:** Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

## AGENDA Monday, April 10, 2017

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
3:00 – 3:10	<b>Welcome/Introductions</b> <ul style="list-style-type: none"> <li>Minutes Review and Approval for 1.9.17 - <b>Action</b></li> <li>Agenda Review and Approval for 4.10.17 - <b>Action</b></li> </ul>	C, A	Cathy	Approval of minutes and agenda
3:10 – 3:15	<b>Public Comment</b>	I	All	Members of the Public may comment on items of interest or items on the agenda
3:15 – 3:30	<b>Staff Updates:</b> <ul style="list-style-type: none"> <li>CDE Contract Updates: AB212 25% Reduction</li> <li>Review and Consider LPC Member Appointment Recommendation for Cindy Molander - <b>Action</b></li> <li>Consider General Board Meeting Date Change for Month of May – <b>Consensus</b></li> <li>LPC Member Orientation on 4/24</li> <li>Zip Code Priorities Ad Hoc Committee</li> <li>May Priorities Public Hearing</li> </ul>	I, D,C,A	Ruth	Staff updates related to project implementation, state funding, budget, and correspondence received
3:30 – 4:50	<b>AB212 Draft State Plan for 2017-2018</b> <ul style="list-style-type: none"> <li>Review, Discuss and Consider Approval Recommendation - <b>Action</b></li> </ul>	I,D,A	Ruth	Key points, highlights, and recommendations reviewed and approved for new year plan and in light of AB212 contract reduction.
4:00 – 4:20	<b>Define LPC General Council Meeting for 4/24:</b> <ul style="list-style-type: none"> <li>New Member Application Vote</li> <li>AB212 2017-2018 State Plan Approval</li> <li>Presentation from the Learning Genie</li> <li>City of Walnut Creek Update</li> </ul>	D, C	All	Define key topic areas for April LPC General Council Meeting
4:20 – 4:30	<b>AB 435 Update</b> <ul style="list-style-type: none"> <li>Review revised language to date</li> <li>April 25<sup>th</sup> Hearings</li> <li>Support letters needed from providers and families</li> <li>Stakeholder positions about the pilot bills</li> </ul>	I,D	Ruth	Review and discuss key highlights about the bill and next steps
4:30	<b>Adjournment – Action</b>	A	All	Meeting adjourned

D = Discussion   C = Consensus   A = Action   I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

**CONTRA COSTA COUNTY  
LOCAL PLANNING AND ADVISORY COUNCIL  
FOR EARLY CARE AND EDUCATION  
Minutes of the Executive & Budget Committee Meeting  
Monday, January 9, 2017  
9:00 AM – 11:00 AM  
Las Trampas Room**

**Members Present:** Chair Cathy Roof, Carolyn Johnson, Silvana Mosca-Carreon, Deborah Penry, Eric Peterson, Doug Rowe, Dan Safran

**Members Absent:** Luis Arenas

**Staff Present:** Ruth Fernandez, Melody Yee

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**Call to Order – Cathy Roof**

- Welcome: Chair Cathy Roof called to order the Contra Costa Local Planning and Advisory Council for Early Care and Education Executive and Budget Committee meeting at 9:07 a.m.
- Doug Rowe motioned approval of the minutes for the Executive & Budget Committee meeting held on October 27, 2016. Dan Safran seconded the motion. Motion approved.
  - AYE: Roof, Johnson, Mosca-Carreon, Peterson, Rowe, Safran
  - NAY: None
  - ABSENT: Arenas
  - ABSTAIN: Penry
- Dan Safran motioned approval of the agenda for October 27, 2017. Silvana Mosca-Carreon seconded the motion. Motion approved.
  - AYE: Roof, Johnson, Mosca-Carreon, Penry, Peterson, Rowe, Safran
  - NAY: None
  - ABSENT: Arenas
  - ABSTAIN: None

**Public Comment:**

- Cathy Roof shared a letter to editor written by Supervisor Federal Glover after he won the election. The article was passed around to the attendees.
- It was announced that Alice Burton of the SRR Group has moved on from her position.

**Staff Updates**

- **Update on Thurmond Meeting:**
  - Ruth Fernandez updated the Committee about her meeting with Assemblymember Tony Thurmond and the Early Learning Leadership Group (ELLG). Thurmond stated an intent to support the subsidy pilot. Superintendent Karen Sakata was briefed, but stated she did not have enough information yet to issue a statement of support. The bill is being revised slightly to remove some wording regarding Alternate Payment Plans. There is tentative bill number coming soon.

Minutes Approved: Draft

Minutes Taken by: Melody Yee

- Currently there is general support, though concerns about funds for the administration and consultants to support the bill if it passes.
- **2017 Children's Forum:**
  - A brief discussion about possible presenters, to inform the audience about using storytelling as an advocacy tool.
  - Legislator invitations were discussed as well as their role (presenter or panelist) of participation.
- **Needs Assessment Funding:**
  - First 5 has offered a percentage of funding for the Needs Assessment proposal from Brion Economics, Inc.
  - Other possible funding sources were brainstormed for the project.
  - It was mentioned attending the Mayor's Council and informing others about the Needs Assessment project may draw interest from others who may find benefit from the information collected and an offer of funding support.

#### **Approval of LPC Membership Certification**

- The FHS voted to approve Edirle Menezes and Stacie Roundtree as new members of the LPC Board.

#### **Committee Updates**

- **ADVOCACY:** Eric Peterson shared the State budget would be released January 10, and he would provide a more detailed report at the General Board Meeting.
- **PROJECT & WORKFORCE DEVELOPMENT:** Carolyn Johnson had no updated at this time.
- **SCHOOL READINESS:** Deena Jones volunteered to follow up with East County Pittsburg Healthy Living.
- **AD HOC:** It was motioned to dissolve the Ad Hoc Committee. Dan Safran stated the Committee was successful and thanked Luis Arenas for chairing the Ad Hoc Committee, and it is now dissolved. Dan Safran motioned the dissolution. Deborah Penry seconded the motion. The motion was carried.
  - AYE: Roof, Johnson, Mosca-Carreon, Penry, Peterson, Rowe, Safran
  - NAY: None
  - ABSENT: Arenas
  - ABSTAIN: None

#### **Adjournment:**

- Doug Rowe moved to adjourn. Silvana Mosca-Carreon seconded the motion. Motion carried. Meeting adjourned at 10:48 a.m.
  - AYE: Roof, Johnson, Mosca-Carreon, Penry, Peterson, Rowe, Safran
  - NAY: None
  - ABSENT: Arenas
  - ABSTAIN: None
- **Next Meeting:** March 13, 2017 9:00-11:00 a.m. (Las Trampas Conference Room at CCCOE)