

Karen Sakata, *Superintendent of Schools*
77 Santa Barbara Road, Pleasant Hill, CA 94523
(925) 942-3388

Contra Costa County Office of Education
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Projects and Workforce Development Committee Meeting
Location: Las Trampas Conference Room
Time: 9:00 AM – 11:00 AM

Facilitator: Carolyn Johnson, Chair
Timekeeper: Ruth Fernandez
Recorder: Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

AGENDA Wednesday, March 8, 2017

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 -9:05	Welcome/Introductions <ul style="list-style-type: none"> Minutes Review/Approval for 11.15.16 Agenda Review/Approval for 1.11.17 	C, A	Carolyn	Approval of agenda/minutes
9:05 – 9:15 3 min. per speaker	<u>Public Comment</u> <ul style="list-style-type: none"> Items on the agenda Items of interest to the public <p><i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i></p>	I	Carolyn	Information shared
9:15 – 9:30	“Stuff That Works and Why” (STWAW) <ul style="list-style-type: none"> Video presentation 	I, D	Ruth, Carolyn	Informational, use as a tool for discussion
9:30 – 9:55	Review Conceptual Framework for Committee Work and Notes from Last Meeting <ul style="list-style-type: none"> Discuss Feedback 	D, C	All	Discuss ideas and other thoughts
9:55 – 10:45	Identify Target Goals and Strategies for the Next Two Years <ul style="list-style-type: none"> Group discussion 	D, C	All	Discuss direction of the committee for the current year and define future meeting dates
10:45 -11:00	Summarize Agreements & Next Steps <ul style="list-style-type: none"> What is Next? 	I, D,C, A	Carolyn	Define next meeting topics
11:00	Adjournment NEXT MEETING: May 10, 2017	I	All	

D = Discussion C = Consensus A = Action I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of LPC Projects and Workforce Development Committee Meeting

1/11/2017

Las Trampas Conference Room

9:00 a.m. - 11:00 a.m.

Members: Chair Carolyn Johnson, Joan Means, Silvana Mosca-Carreon, Doug Rowe

Members Absent: Luis Arenas

Staff: Ruth Fernandez, Melody Yee

Guests: None

Welcome/Introductions:

- Chair Carolyn Johnson welcomed everyone to the meeting at 9:17 a.m.
- *Agenda Review/Approval:* Joan Means moved to approve the agenda for 2-23-16. Doug Rowe seconded the motion. Motion carried.
 - AYE: Johnson, Means, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: None
- *Minutes Review/Approval:* Joan Means moved to approve the minutes for 11-15-16. Doug Rowe seconded the motion. Motion carried.
 - AYE: Johnson, Means, Mosca-Carreon , Rowe
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: None

Public Comment:

- Joan Means announced the 2nd Annual Diablo Valley Preschool Fair to be held January 21, 2017 from 10:00am-1:00pm at the Pleasant Hill Community Center.

Project & Workforce Committee Goals and Milestones

- A Conceptual Framework handout was given by Ruth Fernandez to promote thought and discussion. Ruth also showed a video to the attendees called: *Building Adult Capabilities to Improve Child Outcomes: A Theory of Change*
- Current Goals
 - Parent/Child Interaction
- Future Goals
 - Define, adopt and focus on professionalism and the ECE profession :
 - Promote, enlighten and educate

Discussion about Educator Competencies and the Committee Definition of "Professionalism"

- A discussion followed regarding the workforce, workforce perception, professionalism and how these terms define and affect early childhood educators, and what can the Committee do regarding these effects.
- Key concepts:
 - How do ECE workers see themselves?
 - Must work on the ECE workers self-image before addressing the public image. Previous perceptions of daycare only images remain for the general public.

- Committee agreed concepts must first be identified, strategies defined and then goals can be made. A tentative timeline of two years was made to determine the initial focus of the committee.
- Ideas to address the self-image and public perceptions were workshops, peer groups, conferences.

ACTION ITEMS: Committee members were to reflect and collect thoughts on self-concept/public image, how to address them, improve them. Ruth Fernandez will provide the link to the video presentation as well as another from the McCormick Center.

Next Meeting Agenda Items/Follow-up Steps

- The next meeting will be held on Wednesday, March 8, 2017 from 9:00-11:00 am.

Adjournment:

- *Adjournment:* Silvana Mosca-Carreon moved to adjourn the meeting. Doug Rowe seconded the motion. Motion carried.
 - AYE: Johnson, Means, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: None
- Meeting adjourned at 11:06 am.

DRAFT