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Contra Costa County Office of Education
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Projects and Workforce Development Committee Meeting
Location: Las Trampas Conference Room
Time: 9:00 AM – 11:00 AM

Facilitator: Carolyn Johnson, Chair
Timekeeper: Ruth Fernandez
Recorder: Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

AGENDA Wednesday, May 10, 2017

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 -9:05	Welcome/Introductions <ul style="list-style-type: none"> Minutes Review/Approval for 3.8.17 Agenda Review/Approval for 5.10.17 	C, A	Carolyn	Approval of agenda/minutes
9:05 – 9:15 3 min. per speaker	<u>Public Comment</u> <ul style="list-style-type: none"> Items on the agenda Items of interest to the public <p><i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i></p>	I	Carolyn	Information shared
9:15 – 9:30	“Stuff That Works and Why” (STWAW) <ul style="list-style-type: none"> Video presentation 	I, D	LPC Member	Informational, use as a tool for discussion
9:30 – 9:55	Review Conceptual Framework for Committee Work and Target Goals for 2017-2018	D, C	Ruth and Carolyn	Discuss ideas and other thoughts
9:55 – 10:45	Discuss and Identify Collective and Overlapping Goals <ul style="list-style-type: none"> Cross-agency discussion 	D, C	All	Community Partners share agency goals and focus areas for next year. Group identifies intersectionality.
10:45 -11:00	Summarize Agreements & Next Steps <ul style="list-style-type: none"> What is Next? 	I, D,C, A	Carolyn	Define next meeting topics
11:00	Adjournment NEXT MEETING: July 5, 2017	I	All	

D = Discussion C = Consensus A = Action I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of LPC Projects and Workforce Development Committee Meeting

3/8/2017

Las Trampas Conference Room

9:00 a.m. - 11:00 a.m.

Members: Chair Carolyn Johnson, Joan Means, Edirle Menezes, Doug Rowe

Members Absent: Luis Arenas, Silvana Mosca-Carreon

Staff: Ruth Fernandez, Melody Yee

Guests: Terrissa Hein

Welcome/Introductions:

- Chair Carolyn Johnson welcomed everyone to the meeting at 9:13 a.m.
- *Agenda Review/Approval:* Joan Means moved to approve the agenda for 3-8-17. Edirle Menezes seconded the motion. Motion carried.
 - AYE: Johnson, Means, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: None
- *Minutes Review/Approval:* Doug Rowe moved to approve the minutes for 1-11-17. Joan Means seconded the motion. Motion carried.
 - AYE: Johnson, Means, Menezes, Rowe
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None

Public Comment:

- An update was given about the 2017 Annual Young Children's Issues Forum, regarding speakers, volunteers, and sponsorship.
- Chair Carolyn Johnson asked that going forward a Committee member bring something inspirational or beneficial to the Project and Workforce Development Committee for presentation during the "Stuff That Works and Why (STWAW)" portion of the meeting. Carolyn's first contribution is the video presentation mentioned next in the minutes.

"Stuff That Works and Why" (STWAW)

- "Millennials in the Workplace" with Simon Sinek video was viewed by the Committee
 - A detailed discussion followed about the observations by the Committee members in working with individuals of the Millennial age group.
 - Generational differences were discussed, specifically how each generation applies and embraces technology, and how these differences present challenges and impact the workplace.
 - It was observed that interaction and engagement is a notable difference between the generations in the workplace.

Identify Target Goals and Strategies for the Next Two Years

- A discussion followed how the reduced AB 212 budget will impact programs, infrastructure and the Workforce Registry.
- A short overview about what the Workforce Registry is was given.
 - Edirle Menezes will follow up if there is a connection between WELS and the Registry.

- Skill sets vs. teacher needs – recommendations and ideas, including solutions will be addressed.

ACTION ITEMS:

- The Registry will be further discussed at the General Meeting.

Edirle Menezes left the meeting at 11:09 a.m.

Next Meeting Agenda Items/Follow-up Steps

- Doug Rowe will give the STWAW presentation at the May meeting. Future STWAW presentations will be limited to 30 minutes, including discussion time.
- The Higher Education Collaborative will be invited to attend the May meeting.
- Ruth Fernandez will send out a concept of the Think Tank element being considered for next year.
- Project and Work force Development Committee will provide feedback on the previous professionalism discussion outlined in the handouts provided in this meeting.
- The next meeting will be held on Wednesday, May 8, 2017 from 9:00-11:00 am.

Adjournment:

- *Adjournment:* Joan Means moved to adjourn the meeting. Doug Rowe seconded the motion. Motion carried.
 - AYE: Johnson, Means, Menezes, Rowe
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None
- Meeting adjourned at 11:15 a.m.