

Karen Sakata, *Superintendent of Schools*
77 Santa Barbara Road, Pleasant Hill, CA 94523
(925) 942-3388

Contra Costa County Office of Education
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Projects and Workforce Development Committee Meeting
Location: Las Trampas Conference Room
Time: 9:00 AM – 11:00 AM

Facilitator: Carolyn Johnson, Chair
Timekeeper: Ruth Fernandez
Recorder: Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

AGENDA Wednesday, January 11, 2017

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 -9:05	Welcome/Introductions <ul style="list-style-type: none"> Minutes Review/Approval for 11.15.16 Agenda Review/Approval for 1.11.17 	C, A	Carolyn	Approval of agenda/minutes
9:05 – 9:15 3 min. per speaker	<u>Public Comment</u> <ul style="list-style-type: none"> Items on the agenda Items of interest to the public <p><i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i></p>	I	Carolyn	Information shared
9:10 – 9:40	Review and Discuss Project & Workforce Committee Goals and Milestones <ul style="list-style-type: none"> Conceptual Framework 	I, D	Ruth, Carolyn	Define directions and outcomes
9:40 – 10:40	Discussion about Educator Competencies, Committee Definition of “professionalism” <ul style="list-style-type: none"> What is “professionalism”? Ultimate goals of committee regarding changes and impact on workforce challenges What can we do to serve more than AB212 and build connection to directors/offer support? Discussion of a White Paper stating desired outcomes 	D, C	Carolyn	Discuss direction of the committee for the current year and define future meeting dates
10:40 -11:00	Next meeting agenda items/follow-up steps <ul style="list-style-type: none"> Calendar 2017 	I, D,C, A	Carolyn	Define next meeting topics
11:00	Adjournment NEXT MEETING: March 8, 2017	I	All	

D = Discussion C = Consensus A = Action I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of LPC Projects and Workforce Development Committee Meeting

11/15/2016

Las Trampas Conference Room

9:00 a.m. - 11:00 a.m.

Members: Chair Carolyn Johnson, Joan Means, Silvana Mosca-Carreon, Doug Rowe

Members Absent: Luis Arenas

Staff: Ruth Fernandez, Melody Yee

Guests: Barbara Bartels, Brandman University, Marissa Frias, CCCOE, Terrissa Hein, CCCOE, Valerie Helgren Lempesis, CSU East Bay, Cathy Roof, LPC & MECC, Aurora Ruth, LPC, Traci Tovani, OUESD

Welcome/Introductions:

- Chair Carolyn Johnson welcomed everyone to the meeting at 9:08 a.m.
- *Agenda Review/Approval:* Joan Means moved to approve the agenda for 11-15-16. Doug Rowe seconded the motion. Motion carried.
 - AYE: Johnson, Means, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: None
- *Minutes Review/Approval:* Doug Rowe moved to approve the agenda for 2-23-16. Carolyn Johnson seconded the motion. Motion carried.
 - AYE: Johnson, Mosca-Carreon
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: Means, Rowe

Public Comment:

- No comments on the agenda.
- Items of interest to the public.

LPC Projects -2016-2017 - Staff Updates

- CTKS Update - Marissa Frias
 - Discussion about the informational handout given to attendees.
 - More applicants and more interest overall by participants.
 - Discussion for ideas to make information more accessible and increase participation more.
 - The attendees from colleges asked to include the CTKS flier in their information packets.
 - Marissa Frias stated she is available to give presentations about the CTKS program onsite at the college locations.
 - The program will run from July 2014 through March 2019 (extended), it is retroactive with a rolling enrollment (replacing a fixed enrollment period).
- Annual Young Children's Issues Forum 2017
 - Emphasis will be on the parents' role regarding child issues.
 - Registration will open earlier this year.
 - There will be a registration fee but ECE students will be allowed in free of admission.
- CA-QRIS CQI Pathways
 - Revisit Pathways to increase accessibility leadership and family engagement.
- AB212 PDP/Site Supervisor & Director PLC Highlights
 - 70 applications. The projection is for more than the previous number of 84.

- The participants commit at the beginning of the year and submit their paperwork in May.
- The previous deadline was October, it has been extended through January 30, 2017. The ECE advisory does allow for inclusion of spring courses.
- 12 PLC participants – smaller group, but allows for concentration on participants growth.
- Higher Education collaborators were asked to keep up support of program.
- Joan Means expressed desire to include more than just AB212 participants in the program.
- **QUESTION:** What can we do to serve more than AB212, to build a broader connection to directors and offering of support?

Discuss Committee Goals and Projects for 2016

- Ruth Fernandez stated goals of working more efficiently and effectively, advocacy and support services; expressed interest in including Higher Education partners, bringing in key presenters; asked what data should be collected to benefit the commitment of elevating the profession.
- Carolyn asked who is the workforce and how does the workforce view professionalism? Suggested further discussion about professionalism.
- Doug Rowe stated training is not a necessity when parents are being recruits to assist. Due to pay, commitment, etc. do teachers view themselves as “professionals?”
- Joan Means stated there is a mental shift when separating a Daycare Provider vs. an Early Child Care Educator – aside from pay and education level.

Review and Discuss Stakeholder Surveys

- Terrissa Hein handed out survey materials and led a discussion about key point and considerations when answering the survey questions.

Next Meeting Agenda Items/Follow-up Steps

- The next meeting will be held on Wednesday, January 11, 2017 from 9:00-11:00 am.

Adjournment:

- *Adjournment:* Joan Means moved to adjourn the meeting. Doug Rowe seconded the motion. Motion carried.
 - AYE: Johnson, Means, Mosca-Carreon, Rowe
 - NAY: None
 - ABSENT: Arenas
 - ABSTAIN: None
- Meeting adjourned at 11:00 am.