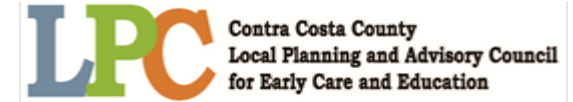




CONTRA COSTA COUNTY  
**Office of Education**  
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Karen Sakata, Superintendent of Schools  
77 Santa Barbara Road, Pleasant Hill, CA 94523  
(925) 942-3388  
Contra Costa County Office of Education



**Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)**

Purpose: School Readiness Committee Meeting

Location: Mt. Diablo Conference Room

Time: 10:00 AM – 12:00 Noon

Facilitator: Daniel Safran

Timekeeper: Ruth Fernández (Staff)

Recorder: Melody Yee

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa Local Advisory and Planning Council meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*



**AGENDA**  
**Thursday, October 13, 2016**

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
10:00 - 10:05	<b>Welcome/Introductions</b>	C	Daniel	Group introductions
10:05 -10:10	<b>Review and Approval of Minutes from - 8.11.16 - Action</b> <b>Review and Approval of Agenda – 10.13.16 - Action</b>	I, D, A	Daniel	Approval of agenda and minutes
10:10 – 11:10	<b>Partner Agencies Updates:</b> Contra Costa Library District – Follow up on themed book bag program Follow up – Head Start families use of RMTK Follow up – Ruth/ Deborah’s proposal to share Healthy and Livable Pittsburg Collaborative information at General LPC meeting	I,D	Guest Presenter	Information about possible collaboration and partnerships
11:10 – 11:55	<b>Staff Updates about ongoing RMTK trainings and use in QRIS initiative</b> <b>Other Updates from Committee Members</b>	I,D	All	Discuss program expansion and possibilities for new activities and projects
11:55 - 12:00	<b>Next Meeting Agenda Items/Adjournment</b> Next Meeting: <b>Thursday, January 19, 2016 10:00 - 12 noon</b>	I,A	Deborah	Next meeting date shared with group Agenda items solicited

D = Discussion C = Consensus A = Action I = Information

**NOTE:**

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the LPC School Readiness Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.