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 Contra Costa County Office of Education



The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Ad Hoc Facilities Committee Meeting  
 Location: CCCOE – Briones Conference Room

Facilitator: Luis Arenas  
 Timekeeper: Ruth Fernández  
 Recorder: Mary Louise Vander Meulen

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa Local Planning & Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in The Contra Costa Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*



**AGENDA**  
**Monday, August 24, 2015**  
**3:00 – 5:00 PM**

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
3:00 - 3:05	Welcome/Introductions Agenda Review/Approval for 8.24.15 - <b>Action</b>	C, A	Luis	Approval of agenda
3:05 – 3:15 3 min. per speaker	<u>Public Comment</u> <ul style="list-style-type: none"> <li>Items on the agenda</li> <li>Items of interest to the public</li> </ul> <b>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation.</b> <b>If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</b>	I	Luis	Information shared
3:15 – 4:00	Define Purpose for Committee <ul style="list-style-type: none"> <li>Overview of Facilities Issues</li> <li>Additional Stakeholders Needed for Ad Hoc Committee</li> </ul>	I, D	Luis/Ruth	Information Shared Group Discussion
4:00 – 4:20	Discuss Public Forum on Countywide Contra Costa Facilities Development	I,D	All	Group Discussion
4:20 – 4:50	Define Committee Meeting Calendar Agenda Items for Next Meeting/Next Steps	I,D,C	All	Group Discussion to set meeting calendar and next agenda
4:50 – 5:00	Adjournment <b>Next Meeting: TBD</b>	I,D	All	Group Discussion

D=Discussion C=Consensus A=Action I=Information

**NOTE:**

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the LPC Ad Hoc Facilities Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.