

Minutes of Ad Hoc Facilities Committee Meeting

Monday, August 24, 2015

3:00 – 5:00 pm

Briones Room

Committee Members Present: Chair Luis Arenas, Kathy Lafferty, Margaret Wiegert-Jacobs

Committee Members Absent – None

LPC Members Present: Deborah Penry

Staff Present: Ruth Fernandez, Mary Louise Vander Meulen

Welcome/Introductions:

- Chair Luis Arenas welcomed everyone to the very first meeting of the committee and called the meeting to order at 3:13 p.m.
- Introductions completed.

Agenda Review/Approval:

- Margaret Wiegert-Jacobs moved to approve the agenda for August 24, 2015. Kathy Lafferty seconded the motion. Motion carried.
 - AYE: Arenas, Lafferty, Wiegert-Jacobs
 - NAY: None
 - ABSENT: None
 - ABSTAIN: None

Minute Review/Approval: No minutes due to this being the first meeting of the committee.

Public Comment: No public comment received on items on the agenda.

Define Purpose for Committee: Overview and Additional Stakeholders

- Ruth Fernandez gave an overview of the facilities issues that have been present for some time in Contra Costa County. It has come more to light in the last few months due to Kids Club in Antioch closing their doors. This was due to losing their lease with the school district and not being able to find an affordable and suitable building to continue to operate. Ruth Fernandez presented this situation to Family and Human Resources earlier this year. This issue was discussed in the LPC Executive Committee and the decision was made to form an Ad Hoc Committee to explore what might and can be done so that this does not happen again in Contra Costa County.
- Lengthy discussion held on what is the purpose of this committee; and who might be some of the additional stakeholders to invite to be a part of the committee.
- Ruth Fernandez suggested approaching the Low Income Investment Fund (LIIF) to provide technical assistance to the LPC in this effort. They have the expertise on how to build a case, raise the awareness of the situation, and give guidance on the steps to follow.

Discuss Public Forum on Countywide Contra Costa Facilities Development

- Brief discussion on the possibility of having a forum regarding facilities in October or November of this year. It was suggested that this may be too soon. The committee will need to work out what the difficulties are regarding facilities in Contra Costa County, build a case, figure out who should be invited, what pathway the committee wants to follow, and what the process should be.

Minutes taken by: Mary Louise Vander Meulen

Minutes Approved on: 9.30.2015

Define Committee Meeting Calendar

- Discussion held on when the committee should meet and how often. No set day or pattern was set up at this time. Everyone did agree that the afternoon was the best time of the day to meet. There was a suggestion of three dates for meeting again depending on calendars and room availability. Mary Louise will email everyone with a date once a room can be secured.
 - September 21, 2015 from 3-5 pm.
 - September 22, 2015 from 3-5 pm.
 - September 30, 2015 from 3-5 pm.

Agenda Items for Next Meeting/Next Steps

- It was suggested to ask LIFF to attend the next meeting and possibly Kristen Anderson from Redwood City.
- Lengthy discussion on who may be important to invite to a meeting with no further decisions made.

Adjournment:

- Kathy Lafferty moved to adjourn the meeting. Margaret Wiegert –Jacobs seconded the motion. The motion carried and the meeting was adjourned at 4:50 p.m.
 - AYE: Arenas, Lafferty, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Ruth
 - ABSTAIN: None