



Coordinated by the  
 Contra Costa County Local Planning & Advisory Council for Early Care & Education  
 and the Contra Costa County Office of Education

The 2014-2015 Budget Act allocated a one-time funding of 15 million dollars state-wide for the purposes of providing educational incentives for Transitional Kindergarten (TK) Teachers and California State Preschool Program (CSPP) Teachers. This funding opportunity will be available through June 30, 2017.

*\*Reimbursements will be distributed in two payment cycles per fiscal year. For fiscal year 2015-2016 the funds are retroactive to July 1, 2014. **Early Childhood Education/Child Development courses taken AND/OR Professional Development attended between July 1, 2014—December 31, 2015 are eligible for reimbursement** considering all requirements detailed in the Participation Packet (available online [www.plan4kids.org](http://www.plan4kids.org)) are met.*

### WHAT is the CA TK Stipend Project?

- **Educational** reimbursement opportunities for completion of credit-bearing coursework in early childhood education or child development. Actual expenses may include: registration fees, tuition, and books. — **Eligible for TK AND CSPP Teachers**
- **Professional Development** reimbursement opportunities for actual professional development expenses, which include registration costs for CDE approved trainings, conferences and/or workshops. — **Eligible ONLY for TK Teachers**

### WHO is Eligible?

- **TK Teachers** (1st Priority) : **MUST** be employed and working with at least one TK student.
- **CSPP Teachers** (2nd Priority): **MUST** work directly with preschool aged children and be employed as a Teacher at a State Preschool at the time of the reimbursement request.
- **ONLY Individual Teachers** are eligible for out-of-pocket expenses.
- **NEW & CONTINUING** TK Teachers are eligible for this one-time only funding opportunity.



### HOW to apply for the CA TK Stipend?

- Complete & submit your application packet (*Letter of Intent, W-9, CDE Confidential Profile Form & Acknowledgement of Participation Form*) to the address below by **October 30, 2015**.

**Contra Costa County Office of Education**  
 Educational Services Department  
 Early Care & Education Projects  
**Attn: Marissa Frias, ECE Project Specialist**  
 77 Santa Barbara Rd.  
 Pleasant Hill, CA 94523

### WHEN are the Deadlines?

#### Fiscal Year 2015-2016

- **October 30, 2015**—Application packet are due (*Letter of Intent, W-9, CDE Confidential Profile Form & Acknowledgement of Participation Form*).
- **January 8, 2016**— Request for Reimbursement Form and required documentation are due for the **first payment cycle**.
- **July 8, 2016**— Request for Reimbursement Form and required documentation are due for the **second payment cycle**.

For CA Transitional Kindergarten Stipend Project application information and/or questions, please contact:

**Marissa Frias, MPA Early Care & Education Project Specialist**

Phone (925) 942-5331 / Fax (925) 942-3480

Email: [mfrias@cccocoe.k12.ca.us](mailto:mfrias@cccocoe.k12.ca.us)

[www.plan4kids.org](http://www.plan4kids.org)

