

## **Minutes of Ad Hoc Facilities Committee Meeting**

Wednesday, September 30, 2015

3:00 – 5:00 pm

Las Trampas Room

**Committee Members Present:** Chair Luis Arenas, Carolyn Johnson, Kathy Lafferty, Margaret Wiegert-Jacobs

**Committee Members Absent** – None

**Staff Present:** Ruth Fernandez, Mary Louise Vander Meulen

**Guests:** None

### **Welcome/Introductions:**

- Chair Luis Arenas welcomed everyone to the meeting of the committee and called the meeting to order at 3:12 p.m.

### **Agenda Review/Approval:**

- Kathy Lafferty moved to approve the agenda for September 30, 2015. Carolyn Johnson seconded the motion. Motion carried.
  - AYE: Arenas, Johnson, Lafferty, Wiegert-Jacobs
  - NAY: None
  - ABSENT: None
  - ABSTAIN: None

### **Minute Review/Approval:**

- Margaret Wiegert-Jacobs moved to approve the minutes from the August 24, 2015 meeting. Kathy Lafferty seconded the motion. Motion carried.
  - AYE: Arenas, Lafferty, Wiegert-Jacobs
  - NAY: None
  - ABSENT: None
  - ABSTAIN: Carolyn Johnson

### **Public Comment:**

- No public comment received on items on the agenda
- No items of interest to the public.

### **Review Facilities Committee Concept Paper and Refine:**

- **Next steps:**
  - Ruth Fernandez provided an overview of the need for this committee. New federal and state funding has been granted in California but Contra Costa County is at capacity with the facilities that are available. Even so, 42% of children are not receiving needed care. This issue has really come to the forefront with the closure of a center in East County due to losing their lease and then not being able to find a facility.
  - Lengthy discussion on what plan of action can be taken:

Minutes taken by: Mary Louise Vander Meulen

Minutes Approved on: 11.10.15

- Data Collection:
      - Map all available facilities including private and public centers with in the LPC priorities and supervisorial districts including:
        - Elementary schools
        - Churches
        - Head Start facilities
        - Housing facilities (low-income)
- **Key decision makers and stakeholders needed for this project**
  - Possible solutions:
    - Assess feasibility and interest from private providers to become CDE contract eligible
    - Capacity (contract earning, sustainability) building for potential new state contractors

**Discuss possibility to launch community discussion about facilities issues during the LPC Annual Member Retreat**

- The possibility of having a 2 hour roundtable at the LPC Member Retreat scheduled for November 23, 2105 was discussed. This would include inviting the following to the table:
  - Board of Supervisors
  - HUD
  - Planning and Development Department
  - COE (School District facilities)
  - CSB
  - State-funded Administrators
- Ruth Fernandez has a meeting with Candace Wong on October 9, 2015 to discuss the issue of facilities.

**Define Committee Meeting Calendar**

- Committee meeting dates agreed on for the next two months. Mary Louise will email everyone with confirmation of the dates once a room can be secured.
  - October 22, 2015 from 3-5 pm.
  - November 16, 2015 from 3-5 pm.

**Agenda Items for Next Meeting/Next Steps**

- Items for the LPC Member Retreat scheduled for November 23, 2015.

**Adjournment:**

- Carolyn Johnson moved to adjourn the meeting. Kathy Lafferty seconded the motion. The motion carried and the meeting was adjourned at 4:19 p.m.
  - AYE: Arenas, Johnson, Lafferty, Wiegert-Jacobs
  - NAY: None
  - ABSENT: None
  - ABSTAIN: None