

Minutes of Ad Hoc Facilities Committee Meeting

Thursday, October 22, 2015

3:00 – 5:00 pm

Briones Room

Committee Members Present: Chair Luis Arenas, Margaret Wiegert-Jacobs

Committee Members Absent – Carolyn Johnson, Kathy Lafferty

Staff Present: Ruth Fernandez, Mary Louise Vander Meulen

Guests: None

Welcome/Introductions:

- Chair Luis Arenas welcomed everyone to the meeting of the committee and called the discussion to order at 3:20 p.m.

Agenda Review/Approval:

- Approval of the agenda for October 22, 2015 omitted due to lack of quorum.

Minute Review/Approval:

- Approval of the minutes from the September 30, 2015 meeting omitted due to lack of quorum.

Public Comment:

- No public comment received on items on the agenda
- No items of interest to the public.

Staff Updates

- **Conversation with Low Income Investment Fund (LIIF)**
 - On October 9, 2015 Ruth Fernandez had an hour long conversation with Kim DeJacamo and Candace Wong from LIIF about the Facilities concept paper. Kim and Candace made it very clear that LIIF has very limited resources of staff time so they need to know exactly what The LPC Ad Hoc Committee would like them to do.
 - Ruth requested them to facilitate the Roundtable Discussion. They were aware that week is the week of Thanksgiving so would check if any of their staff would be available.
 - They suggested to begin with meeting with the local inner resources of Contra Costa County such as:
 - R&R
 - Community Human Services
 - HUD & Housing Authority
 - YMCA of the East Bay
 - First 5
 - Local Foundations
 - Community Development Director
 - Board of Supervisors
- **Data Collection Efforts**
 - Ruth is working on gathering a roster of all licensed facilities

Minutes taken by: Mary Louise Vander Meulen

Minutes Approved on: 11.10.15

- A request was made for the zip codes of the small family providers from Margaret
- Plan is to map the sites, including Head Starts, FCCs, centers etc.

Planning for Child Care Facilities Development Round table Discussion – Nov 23, 2015

- Reworking of the proposed agenda completed for the ‘Save the Date’ flier to be sent to the LPC Board Members.
- Discussion held on length of Roundtable. It was decided that about 20 individuals would be invited from various agencies for a two hour discussion. These individuals may be the ‘door openers’ for this process.
- Invitations to the following guest will be made to:
 - Margaret to invite:
 - John Jones from the Child Care Council
 - Gabriel Lemus from HUD
 - Dorothy Stewart from a private center
 - Luis to invite:
 - Chris and Elizabeth from Unity Council
 - Ryan Linhart from Concord
 - Pam with the YMCA
 - Ruth will invite:
 - Board of Supervisors – Karen Mitchoff and Candace Anderson
 - Kathy Gallagher and Camilla rand from Employment of Human Services
 - John Hild from Contra Costa COE
 - Sean Casey from First 5
 - Daryl Hanson retired from YMCA
- Ruth will refine two questions/statements of what the objectives of the Roundtable discussion will be.
 - Share our local findings about the child care facility situation/trends
 - Talk to local stakeholders to join us in finding possible solutions

Agenda Items for Next Meeting/Next Steps

- Next meeting steps:
 - Have a draft of the mapping
 - Draft of the agenda for the Roundtable Discussion
 - Confirmations of guests for the Roundtable Discussion
- Discussion on changing the date of the next meeting, November 16, 2015, due to a conflict in schedules.
 - Dates discussed:
 - November 9, 2015 from 1-2 pm
 - November 10, 2015 from 9-10 am or 10 -11 am
- Additional meeting date set for December 18, 2015 from 3-5 pm

Adjournment:

- Meeting dismissed at 4:34 pm.