

Karen Sakata, Superintendent of Schools
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Contra Costa County Office of Education

The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Projects and Workforce Development Committee Meeting
Location: Las Trampas Conference Room
Time: 2:00 PM – 4:00 PM

Facilitator: Carolyn Johnson, Committee Chair
Timekeeper: Ruth Fernández (Staff)
Recorder: Mary Louise Vander Meulen

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting.
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*



AGENDA Tuesday, December 15, 2015

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
2:00 -2:05	Welcome/Introductions Minutes Review/Approval for 10.27.15 Agenda Review/Approval for 12.15.15	C, A	Carolyn	Approval of agenda/minutes
2:05 – 2:10 3 min. per speaker	Public Comment <ul style="list-style-type: none"> Items on the agenda Items of interest to the public If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.	I	Carolyn	Information shared
2:10 – 3:10	LPC Projects - 2015-2016 <ul style="list-style-type: none"> PDP Updates Review Draft PDP MOU Site Supervisor and Director PLC Updates Status of Contra Costa Transitional Kindergarten Stipend Project Annual Young Children’s Issues Forum – Teacher Panel 	I, D	Ruth/Marissa	Provide updates about current year projects and incentives, next steps and future direction for 2015-16
3:10 -3:50	- Debrief Annual Member Retreat – New strategies identified - Discuss Committee Goals and Projects for 2016	I, D	Guest Presenters	Information Shared/Discussion
3:50–4:00	Next meeting agenda items/follow-up steps Adjournment NEXT MEETING: February 23, 2016 2:00-4:00 PM	I	All	Define next meeting topics

D = Discussion C = Consensus A = Action I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Projects & Workforce Development Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.