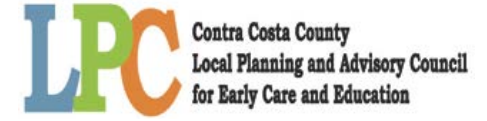




CONTRA COSTA COUNTY
Office of Education
 learn • lead • achieve

Karen Sakata, Superintendent of Schools
 77 Santa Barbara Road, Pleasant Hill, CA 94523
 (925) 942-3388



Contra Costa County Office of Education

The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Executive & Budget Committee Meeting
Location: 77 Santa Barbara Road ~ Las Trampas Room
 Pleasant Hill, California 94523
Time: 9:00 AM – 11:00 AM

Facilitator: Deborah Penry, Chair
Timekeeper: Ruth Fernandez
Recorder: Mary Louise Vander Meulen

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting.
 The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*

AGENDA
Monday, January 19, 2016
TIME: 9:00 – 11:00 AM

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 - 9:05	Welcome/Introductions Minutes Review and Approval for 11.9.15 - Action Agenda Review and Approval for 1.19.16 - Action	C, A	Deborah	Approval of minutes and agenda
9:05 – 9:10	Public Comment	I	All	Members of the Public may comment on items of interest or items on the agenda
9:10 - 9:20	Staff Updates: New LPC Appointees CCCCA & CDE January Quarterly Meeting Update CCCCA Public Policy Platform AB212 Updates – Site Supervisor & Director PLC CDE Reports – Verbal Update 2016 LPC Presentations	I, D	Ruth	Staff updates related to project implementation, state funding, budget, and correspondence received
9:20 – 9:40	Review LPC Annual Retreat Notes and Discuss Next Steps Meeting with Superintendent Sakata	I,D, C	All	Identify changes and revisions in the Countywide Plan and define next steps
9:40 – 10:55	LPC Committee Reports & Updates: <ul style="list-style-type: none"> • Advocacy – Legislative Visits • Projects & Workforce Development – Present PAR Proposal – Excellence Campaign • Ad Hoc Facilities Development • School Readiness LPC Activities: Develop LPC Board Meeting Agenda for 1.25.16 Other Updates	D, C	All	Discuss LPC Committee Activities Define key topic areas for November Board Meeting & action steps for LPC activities
11:00	Adjournment – Action Next meeting: 3.28.16 9 – 11 am	A	All	Next Exec Committee Meeting Identified

D = Discussion C = Consensus A = Action I = Information

NOTE:

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

**CONTRA COSTA COUNTY
LOCAL PLANNING AND ADVISORY COUNCIL
FOR EARLY CARE AND EDUCATION
Minutes of the Executive & Budget Committee Meeting
Monday, November 9, 2015
9:00 AM – 11:00 AM
Las Trampas Room**

Members Present: Chair Deborah Penry, Cathy Roof, Dan Safran
Members Absent: Carolyn Johnson, Crystal McClendon-Gourdine
Staff Present: Ruth Fernandez, Mary Louise Vander Meulen

Call to Order – Deborah Penry

- Welcome: Chair Deborah Penry called to order the Contra Costa Local Planning and Advisory Council for Early Care and Education Executive and Budget Committee meeting at 9:06 a.m.
- Dan Safran motioned approval of the minutes for the Executive & Budget Committee meeting held on September 22, 2015. Deborah Penry seconded the motion. Motion approved.
 - AYE: Penry, Safran
 - NAY: None
 - ABSENT: Johnson, McClendon-Gourdine
 - ABSTAIN: Roof
- Cathy Roof motioned approval of the agenda for November 9, 2015 with the correction of the next meeting to be held on January 11, 2016. Dan Safran seconded the motion. Motion approved.
 - AYE: Penry, Roof, Safran
 - NAY: None
 - ABSENT: Johnson, McClendon-Gourdine
 - ABSTAIN: None

Public Comment:

- No public comment.

Staff Updates:

- LPC Applications Received/LPC Resignations/Vacancies
 - A single copy of the application received from Deena Jones was passed around to the committee members to review. A brief discussion followed.
 - Doug Rowe's application revisited by the committee, followed by a brief discussion.
 - Ruth Fernandez shared that Jessica Hudson has resigned from the LPC due to time conflicts. Dan Safran offered to speak with Jessica to see if there would be someone else from the countywide library system that might be interested and able to be a part of the LPC Board.

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

- Dan Safran moved to recommend both, Deena Jones and Doug Rowe, to the LPC Board. Deena Jones for Consumer 4, East County seat and Doug Rowe for Public Agency 4, East County seat. Cathy Roof seconded the motion. Motion approved.
 - AYE: Penry, Roof, Safran
 - NAY: None
 - ABSENT: Johnson, McClendon-Gourdine
 - ABSTAIN: None
- Annual Accomplishments Report
 - Ruth Fernandez passed around a copy of Ventura County's Accomplishments Report. She will be working on preparing a report similar to this for Contra Costa County's LPC.
 - Deborah Penry suggested that Ruth add a section at the end of the report with information about the ongoing and future plans of the LPC, such as:
 - The Countywide PDP Program in collaboration with First 5 Contra Costa
 - The Child Care Facilities Issues focus
 - School Readiness Outreach
- The Raising of America
 - At the Annual CCCCA Fall Retreat held in October, Ruth Fernandez received a copy of *The Raising of America* documentary. The video has 5 parts to it and explores how a strong start for all our kids can lead to a healthier, safer, better educated, and more prosperous and equitable America.
 - Ruth Fernandez handed out a copy of the flier from Santa Clara's COE that promoted a showing of a section of the video back in March of 2015. This viewing was followed by a panel discussion on a specific topic; followed then by Q&A time. A suggestion was made to possibly have a viewing like this at Contra Costa COE hosted by the LPC.
 - Brief discussion held on the possibility of viewing a section of the video at the Annual Member Retreat to be held on Monday, November 23, 2015.
- Site Supervisor and Director PLC Applications Release
 - Information about the AB212 Professional Learning Community (PLC) for Site Supervisors and Directors has been updated on the LPC website; as well as application packets have been sent out to all centers. The response has been good so far with 14 individuals coming to the information session that was held on Monday, October 19, 2015. The hope is to have 15-20 site supervisors and directors participate this year.
 - Deadline for the applications is Monday, November 16, 2015.
 - Discussion amongst the committee members on the 4 objectives under Part I. Committee members feel it is important to see a report/review from the participants to show how these objectives were accomplished throughout the year.

Planning and Discussion for Child Care Facilities Round Table and Annual LPC Member Retreat

- Review proposed agenda for Round Table Discussion
 - Confirmations for November 23, 2015 as of today are:
 - Supervisor Candace Andersen/ Jill Ray
 - Lia Bristol from Supervisor Karen Mitchoff's office

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

- Executive Director Joseph Villareal from the Contra Costa Housing Authority
- Gabriel Lemos from HUD
- Unity Council's Executive Director Chris Iglesias
- Camilla Rand from Head Start
- Kristen Lackey from Community Development
- John Hild from CCCOE facilities
- John Jones and Sean Casey will not be able to attend
- Ruth Fernandez had a 40 minute conversation with Kristen Anderson from Redwood City regarding tips for leading the conversation on 11-23-15. LIIF and Kristen may not be able to attend.
 - Start with welcoming everyone and the purpose of the discussion. Ruth requested that the Executive Committee members assist with this. Make it clear that this is not a problem-solving meeting but to make everyone aware of the issue regarding the shortage of subsidized child care facilities in the county.
 - Second objective of the day would be making the case:
 - Show economic and systemic implications
 - Unmet child care needs
 - Population projections
 - Lost jobs
 - Actual cases of sites closing
 - Show mapping of centers, FCC's , school districts, zip code boundaries
 - Third objective of the day is to have guiding questions to start the discussion:
 - What challenges are there related to expansion of current facilities?
 - What challenges are there in development of new facilities?
 - Deborah Penry offered to chart comments and write up a report after the Round Table Discussion.
- The biggest outcome for the day would be to ask the attendees to commit to this issue and continue discussions to come up with information that can be compiled as a resource to those that would like to serve the children of Contra Costa County.
- Discuss and assign tasks (member phone tree/pre-retreat assignment)
 - Ruth Fernandez would like Executive Committee members call other LPC members to see how they are doing and to stay in touch with members. Cathy Roof stated she is contact with Silvana Mosca-Carreon and Aurora Ruth often.
- Next Steps
 - Add Luis Arenas to the Executive Committee as the Ad Hoc Facilities Chair.
 - Finalizing confirmations of who will be attending the Round table Discussion.

LPC Committee Reports & Planning for Retreat:

- **School Readiness:** Report to be given by Chair Dan Safran

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

- Dan Safran will report first. He will report on the outreach plans for the Road Map to Kindergarten (RMTK) to non-traditional agencies. Suggestion to have the RMTK display available for display.
- Ruth Fernandez will send out the LPC Countywide Plan to the committee. Dan Safran will then share how the committee's work fits in the LPC plan.
- A suggestion was made to have a Preschool Parade with the idea of School Readiness in mind.
- **Projects & Workforce Development** – Report to be given by Carolyn Johnson
 - Ruth Fernandez reported that she is finalizing the Memorandum of Understanding (MOU) with First 5 regarding the Countywide PDP Program.
 - Projections of AB212 will be shared at the retreat once numbers are confirmed.
- **Ad Hoc Facilities** – Not necessary since the Round table Discussion will take place in the morning
- **Advocacy:** Report to be given by Chair Cathy Roof
 - Discussion to be held on the forum and the topic of Child Care Facilities Issue
 - Suggestion to reach out to Crystal McClendon-Gourdine

LPC Activities:

- **Develop LPC Board Meeting Agenda for 11-23-15**
 - Round Table Discussion in the morning from 9-11 am.
 - Lunch will follow, for the LPC members only.
 - During lunch there will be a time of getting to know each other on the LPC Board; 'Who is who in the LPC?'
 - Ruth Fernandez will craft a few questions and email them to the members so that they will be prepared to share something about their self. The members will be asked to share their motivation for being on the LPC Board, and to highlight on thing about their agency as well.
- **Other Updates**
 - Ruth Fernandez will invite Doug Rowe and Deena Jones for the entire day of events on November 23, 2105.
 - The goal is to fill all vacancies of the LPC Board this year. Discussion held on who might be asked. A few suggestions included: a pediatrician and/or a representative from Nurse-Family Partnership.
 - A copy of Santa Clara's *The Bill of Rights for Children and Youth* was passed around to the committee members to review. Ruth Fernandez would like to propose writing one for Contra Costa County in the near future.

Adjournment:

- Dan Safran moved to adjourn the meeting. Cathy Roof seconded the motion. Motion carried. Meeting adjourned at 11:14 a.m.
 - AYE: Penry, Roof, Safran
 - NAY: None
 - ABSENT: Johnson, McClendon-Gourdine
 - ABSTAIN: None

Next Meeting: January 11, 2016 from 9 – 11 am in the Las Trampas Room at CCCOE.

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

Executive & Budget Committee Meeting 2015-2016 Calendar

2nd Monday of July, September, November, January, March, May

MEETING	DATE	TIME	LOCATION
LPC Executive & Budget Committee	July 20, 2015 <i>*New meeting date</i>	9:00-11:00 AM	CCCOE Las Trampas Room
LPC Executive & Budget Committee	September 22, 2015 <i>*New meeting date</i>	9:00-11:00 AM	CCCOE Las Trampas Room
LPC Executive & Budget Committee	November 9, 2015	9:00-11:00 AM	CCCOE Las Trampas Room
LPC Executive & Budget Committee	January 19, 2016 <i>*New meeting date</i>	9:00-11:00 AM	CCCOE Las Trampas Room
LPC Executive & Budget Committee	March 14, 2016	9:00-11:00 AM	CCCOE Las Trampas Room
LPC Executive & Budget Committee	May 9, 2016	9:00-11:00 AM	CCCOE Las Trampas Room
LPC Executive & Budget Committee	July 11, 2016	9:00-11:00 AM	CCCOE Las Trampas Room

COMMITTEE LIST FY 2015-2016

COMMITTEE	COMMITTEE GOALS
<p><u>EXECUTIVE AND BUDGET</u></p> <p><u>Members:</u> Deborah Penry, chair Carolyn Johnson, Crystal McClendon-Gourdine, Cathy Roof, Dan Safran</p> <p><u>Total Members:</u> 5-6 members <u>Quorum:</u> 3-4 members</p>	<ul style="list-style-type: none"> • Monitor LPC's compliance with Education Code and CDE mandates, Brown Act and Better Government Ordinance, contract responsibilities and fiscal solvency • Advise and oversee the implementation of AB212 state plan retention activities to ensure alignment with current state and local initiatives • Disseminate Comprehensive Countywide Child Care Plan and Needs Assessment to interested parties including the County Board of Supervisors, County Office of Education, County Board of Education, businesses, government, parents, and community agencies
<p><u>PROJECT & WORKFORCE DEVELOPMENT</u></p> <p><u>Members:</u> Carolyn Johnson, chair Luis Arenas, Cynthia Castain, Joan Means, Silvana Mosca-Carreon, Margaret Wiegert-Jacobs</p> <p><u>Total Members:</u> 6 members <u>Quorum:</u> 4 members</p>	<ul style="list-style-type: none"> • Identify projects to be coordinated by the LPC and that address relevant early education workforce issues in Contra Costa County • Facilitate ongoing discussions among key stakeholders to promote coordination of services related to workforce development and professional growth for all early care and education professionals from public, private and home care settings • Promote partnerships and collaboration among county stakeholders to ensure successful implementation of projects and solution-driven interventions that address local workforce issues
<p><u>SCHOOL READINESS</u></p> <p><u>Members:</u> Dan Safran - chair Carolyn Johnson, Deena Jones, Deborah Penry, Janeen Rockwell-Owens</p> <p><u>Total Members:</u> 5 members <u>Quorum:</u> 3 members</p>	<ul style="list-style-type: none"> • Build bridges to promote systemic sustainable school-family partnerships in Contra Costa County that invite parent involvement opportunities • Enlist a variety of community and civic resources to support school readiness • Continue to support parents' knowledge of the K-12 education system and their understanding of the expectations for parent involvement in school readiness activities at home, at school and in the community • Support early educators in preparing children and families for school
<p><u>ADVOCACY</u></p> <p><u>Members:</u> Cathy Roof - chair Estela Alvarez, Kathy Lafferty, Crystal McClendon-Gourdine, Silvana Mosca-Carreon, Eran Perera, Doug Rowe, Aurora Ruth, Dan Safran</p> <p><u>Total Members:</u> 9 members <u>Quorum:</u> 5 members</p>	<ul style="list-style-type: none"> • Plan and organize LPC's Annual Young Children's Issues Forum • Develop and maintain a strategic data plan to track short-term and long-term impact of child care issues in Contra Costa County. Data findings will guide the work of the LPC Advocacy Committee related to issues including but not limited to: service gaps, workforce and infrastructure • Enlist business leaders to actively participate in LPC projects and to ensure representation of business leaders in LPC Membership
<p><u>NOMINATING</u> (Ad Hoc) Members to be appointed by Chair at May meeting</p>	<ul style="list-style-type: none"> • Request nominations for LPC Officers • Prepare and present a slate of proposed LPC officers for election at May LPC General

COMMITTEE LIST FY 2015-2016

Ad Hoc Facilities Development & Planning

Members:

Luis Arenas - chair

Margaret Wiegert-Jacobs, Carolyn Johnson

- Convene community stakeholders to address the shortage of child care facilities in Contra Costa County.
- Facilitate discussions and guide the development of short-term and long-term recommendations and strategies regarding child care facilities.

Dear Community Leader,

I'm pleased to introduce myself as the Coordinator for the Local Planning and Advisory Council for Early Care and Education (LPC). The LPC is committed to promoting quality early care and education through community assessment, advocacy, resource development, and collaboration with other agencies in Contra Costa County.

I'm writing to invite you to join a countywide movement led by the LPC to engage in important conversations and develop smart policies that foster the development of a much needed skilled and trained workforce. With this in mind, the LPC hosts the Young Children's Issues Forum which is an annual community event coordinated by the Contra Costa County Office of Education. The purpose of the event is to provide a forum for discussion among legislators, local officials, business leaders and the community regarding current children's issues.

Our **12th annual forum will be on Saturday, March 12, 2016 from 9 a.m. to 2 p.m.** The LPC greatly encourages the participation of the community at large which includes state legislators, local officials, business leaders, community agencies, parents, child care providers, and teachers. The Annual Young Children's Issues Forum has a track record of successfully engaging a diverse group of community members; some of our past event outcomes and highlights include:

- Recipient of the 2012 California School Public Relations Association (CaSPRA) California Gold Award.
- Recognized by the California Child Development Administrators Association (CCDAA) for outstanding accomplishments in the area of legislation in support of child development, March 2011.
- Joint State Senate & Assembly Resolutions in 2012 and 2014 in recognition of the LPC's exemplary role as the catalyst for promoting civic and community engagement to increase awareness regarding socio-economic issues facing children and families in the Bay Area and beyond.
- Convened over 350 community members and state legislators.

We invite you to partner with us by becoming a Children's Champion and sponsor in this event. If you are interested in viewing the 2015 Annual Young Children's Issues Forum visit <http://www.plan4kids.org/events.html>. On behalf of the Advocacy Committee of the Local Planning Council, I thank you for your contribution and your commitment to **Speak Out for Children: Educate & Advocate** in this County!

The attached Sponsorship Form describes the opportunities to partner and sponsorship levels for this event. For more information about the event visit the LPC website at www.plan4kids.org/events.html or contact me at the telephone or e-mail address below.

Yours in Service,



Ruth Fernández, M.A.
Coordinator, Contra Costa Local Planning Council
(925) 942-3413





rfernandez@cccoe.k12.ca.us

Sponsorship Form
Become a Sponsor!

- \$3,000 Platinum Sponsor**
 - Banner at event (provided by Sponsor)
 - Recognition space in program
 - Hyperlink company name and logo LPC website

- \$2,000 - Gold Sponsor**
 - Logo placement in LPC website
 - Company item placed in bag

- \$1,000 - Silver Sponsor**
 - Company Listing on program
 - Company Listing on LPC website

- Bronze Sponsor** **\$750** **\$500** **\$250**
 - Company Listing on program
 - Company Listing on LPC website

- Other** \$ _____

Become a Partner! (in kind)

- Volunteer the day of the event
- Recruit volunteers for the event from your organization
- Photography services for day of event
- Publicize event in your organization to staff, parents and other (Bulletin boards, newsletters, mailing, list serves, website)
- Other: _____

Organization Name: _____

Contact Name: _____ Job Title: _____

Contact Phone: _____ Contact E-mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

If providing company logo please e-mail to rfernandez@cccoe.k12.ca.us in vector format (jpeg is also acceptable).

Mail completed form by February 28 to:

Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523
Attention: Ruth Fernandez, LPC Coordinator.

Checks should be made payable to Contra Costa County Office of Education





CALIFORNIA
DEPARTMENT OF
EDUCATION

TOM TORLAKSON

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

January 12, 2016

Summary of the Governor's Proposal for Early Education Programs For Fiscal Year 2016–17

The Governor's proposed budget for Early Education programs in the fiscal year (FY) 2016–17 is \$3.2 billion. The budget includes a significant policy proposal with the creation of the Early Education Block Grant (EEBG) for Local Educational Agencies (LEAs). The EEBG would consolidate resources to target services to low-income and at-risk children and their families. The Governor contends that the distribution of funds through the EEBG will result in greater local financial flexibility. Local education officials would be able to develop programs that meet their community's local needs and prioritize services for their community's lowest-income and most at-risk children. This would be a substantial change to the established programs currently administered by the California Department of Education.

In FY 2016–17 the Governor proposes the following:

Creation of a \$1.654 billion Early Education Block Grant

- Combine funding for the California State Preschool Program (CSPP), transitional kindergarten (TK), and the Preschool Quality Rating and Improvement System Grant into the Early Education Block Grant
- Provide greater local financial flexibility to LEAs on implementing the program that best addresses their community's needs
- Prioritize services for the lowest-income and most at-risk children
- Builds upon the Local Control Funding Formula (LCFF)

- Block grant funding will be distributed based on student population and to schools with large populations of disadvantaged children
- No LEA will receive less funding under the block grant than it received under the prior funding models

Proposes budget trailer bill language requiring the California Department of Education to develop a plan to transition contracted funding into vouchers over the next five years.

Provides full year funding for FY 2015 Budget Act investments including \$16.9 million non-Proposition 98 general fund and \$30.9 million Proposition 98 general fund for the following:

- 1, 200 Non-LEA Wraparound Care Slots for State Preschool - \$3.471 million
- 4.5% Regional Market Rate Ceiling Increase - \$9.875 million
- 5% Rate Increase for License-Exempt Providers - \$3.578 million
- 5,830 Full-Day LEA State Preschool Slots - \$28.369 million
- 1,200 Non-LEA Part-Day State Preschool Slots - \$2.507 million

\$1.8 million non-Proposition 98 general fund increase for CalWORKs Stage 2. While there was a decline in the number of cases, the cost per case increased.

\$33.4 million non-Proposition 98 general fund increase for CalWORKs Stage 3 to reflect an increase in the number of cases and the cost per case.

\$10.4 million increase in federal funds to reflect the projected increase in the base grant amount.

The following chart reflects the number of children served by age and program type:

CSPP Child Enrollment, April 2015

Source: [CDD-801A](#) Monthly Child Care Reports for April 2015

	3 year olds (defined as ≤ 48 months)	4 year olds (defined as > 48 months)	Total
Part-day CSPP	9,952	88,761	98,713
Full-day CSPP	6,815	32,921	37,736
Total	16,767	121,682	138,449

CSPP Child Enrollment, LEA or Non-LEA, April 2015

Source: [CDD-801A](#) Monthly Child Care Reports for April 2015

	LEA	non-LEA	Total
Part-day CSPP	72,801	25,912	98,713
Full-day CSPP	18,261	21,475	39,736
Total	91,062	47,387	138,449

CSPP Contracts, LEA or Non-LEA, as of January 2016

	LEA	non-LEA	Total
CSPP contracts	320	311	631

Transitional Kindergarten Enrollment

Source: [Transitional Kindergarten Report](#) for FY2014-3-14, FY2014-15

Transitional Kindergarten	2013–14	2014–15
	55,579	77,724