

Minutes of Ad Hoc Facilities Committee Meeting

Tuesday, November 10, 2015

10:00 – 11:00 am

Briones Room

Committee Members Present: Chair Luis Arenas, Margaret Wiegert-Jacobs

Committee Members Absent – Carolyn Johnson, Kathy Lafferty

Staff Present: Ruth Fernandez, Mary Louise Vander Meulen

Guests: None

Welcome/Introductions:

- Chair Luis Arenas welcomed everyone to the meeting and called the discussion to order at 10:11 a.m.

Agenda Review/Approval:

- Margaret Wiegert-Jacobs moved to approve the agenda for November 10, 2015 with the addition to approve the September 30, 2015 minutes. Luis Arenas seconded the motion. Motion carried.
 - AYE: Arenas, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Johnson, Lafferty
 - ABSTAIN: None

Minute Review/Approval:

- Margaret Wiegert-Jacobs moved to approve the September 30, 2015 minutes. Luis Arenas seconded the motion. Motion carried.
 - AYE: Arenas, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Johnson, Lafferty
 - ABSTAIN: None
- Margaret Wiegert-Jacobs moved to approve the October 22, 2015 minutes. Luis Arenas seconded the motion. Motion carried.
 - AYE: Arenas, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Johnson, Lafferty
 - ABSTAIN: None

Public Comment:

- No public comment received on items on the agenda
- No items of interest to the public.

Staff Updates

- **Conversation with Low Income Investment Fund (LIIF)**
 - Ruth Fernandez noted that she had received an email from LIIF. They are not able to attend the Round Table
 - Ruth Fernandez spoke with Kristen Anderson from Redwood City for about 45 minutes. She was very helpful in framing the day for Ruth. She had developed a website with resources that mapped a lot of the steps out along with LIIF, Department of Education and other foundations.

Minutes taken by: Mary Louise Vander Meulen

Minutes Approved on: 1-13-16

- **Data Collection Efforts/Round Table Confirmations**
 - Ruth confirmed that the following individuals have agreed to attend:
 - Candace Andersen, Board of Supervisors, District 2
 - Lia Bristol, Office of Supervisor Karen Mitchoff
 - Joseph Villareal, Executive Director, CC Housing Authority
 - Chris Iglesias and Elizabeth Acosta Crocket, Unity Council
 - Gabriel Lemus, Department of Conservation and Development
 - Kristine Solseng, Department of Conservation and Development
 - John Hild, CCCOE Facilities
 - Camilla Rand, Community Services Bureau

Review Agenda for Child Care Facilities Round Table Discussion – Nov. 23

- **Review Logistical Steps**
 - Ruth instructed that the Board Room be set up in a big square with 30 chairs available. Light breakfast will be provided.
 - Set up of the equipment and room will be done on Friday late afternoon
 - After the welcome and introductions Ruth will give an overview of the facts. She will include population projections, supply, and state that there is a 52% unmet need of child care.
 - Ruth will frame the need to act now with the potential for more funding and that Contra Costa County may not be ready to receive it.
- **Desired Outcomes/Handouts**
 - **Outcomes:**
 - Take the input from the day and figure out what needs to be done
 - Will they join the LPC to work on this and meet with the committee on January 11, 2106 from 9-11 am?
 - How can they help LPC formulate an idea and what is their expertise?
 - **Packet:**
 - Two maps that overlay current facilities with school districts and zip code priorities
 - Local zip code priorities
 - LPC Plan and Economic Impact Report
 - Power Point
- **Define Discussion Questions**
 - Ruth will be working on framing the questions.

Agenda Items for Next Meeting/Next Steps

- December 18, 2015 date for meeting canceled.
- Additional meeting date set for January 13, 2016.

Adjournment:

- Meeting dismissed at 11:24 pm.