

Minutes of General Council Meeting
Monday, November 23, 2015 12:30-1:30 pm

Meeting Location:
Contra Costa County Office of Education
Board Room
77 Santa Barbara Road
Pleasant Hill, CA 94523-4201

Members Present: Estela Alvarez, Cynthia Castain, Carolyn Johnson, Kathy Lafferty, Crystal McClendon-Gourdine, Joan Means, Chair Deborah Penry, Eran Perera, Janeen Rockwell-Owens, Cathy Roof, Aurora Ruth, Dan Safran, Margaret Wiegert-Jacobs

Members Absent: Luis Arenas, Silvana Mosca-Carreon

Staff Present: Ruth Fernandez, Mary Louise Vander Meulen

Guests: Suzanne Di Lillo, CCCOE; Marissa Frias, CCCOE

1.0 Call to Order: Deborah Penry, LPC Chair

- Welcome / Introductions: Chair Deborah Penry called to order the Contra Costa County Local Planning and Advisory Council for Early Care and Education General Council meeting at 12:30 p.m. and welcomed everyone. Introductions completed.
- Consider Approval of September 28, 2015 Minutes: Cathy Roof moved to approve the September 28, 2015 minutes. Dan Safran seconded the motion. Motion carried.
 - AYE: Alvarez, Castain, Lafferty, Johnson, McClendon-Gourdine, Means, Penry, Perera, Rockwell-Owens, Roof, Ruth, Safran, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None
- Review and Adoption of November 23, 2015 Meeting Agenda: Dan Safran moved to approve the September 28, 2015 agenda. Carolyn Johnson seconded the motion. Motion carried.
 - AYE: Alvarez, Castain, Lafferty, Johnson, McClendon-Gourdine, Means, Penry, Perera, Rockwell-Owens, Roof, Ruth, Safran, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None

2.0 Public Comment

- Items on Agenda
 - No public comment.
- Items of Interest to the Public
 - No public comment.

3.0 **Review and Approve Draft of Board of Supervisor's Triennial Sunset Review Report- Presenter: LPC Coordinator, Ruth Fernandez**

- Brief review of the Triennial Sunset Report given by Ruth Fernandez. She mainly touched on the major changes to the advisory body, pages 5-7 in the draft report. Brief discussion by the LPC Board members.
- Dan Safran moved to approve the Triennial Sunset Report. Kathy Lafferty seconded the motion. Motion carried.
 - AYE: Alvarez, Castain, Lafferty, Johnson, McClendon-Gourdine, Means, Penry, Perera, Rockwell-Owens, Roof, Ruth, Safran, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None

4.0 **Staff Project Updates**

- **Share Contra Costa Countywide Professional Development Program (PDP) MOU between First 5/CCCOE/LPC**
 - A copy of the Memorandum of Understanding (MOU) between First 5 Contra Costa, Contra Costa County Office of Education and the Local Planning Council is included in the meeting packet. Brief review given by Ruth Fernandez. No questions received by the members of LPC Board.
- **LPC Member Applications Received, Resignations and Vacancies**
 - Review and Approve LPC Member Appointments as recommended by the LPC Executive Committee for Deena Jones and Doug Rowe.
 - Discussion held on the approval of Deena Jones for the Child Care Consumer, East County seat and Doug Rowe for the Public Agency, East County seat on the LPC General Board.
 - Cathy Roof motioned to recommend the approval of the applications of Deena Jones, Child Care Consumer, East County; and Doug Rowe, Public Agency, East County to the LPC General Board. Crystal McClendon-Gourdine seconded the motion. Motion approved.
 - AYE: Alvarez, Castain, Lafferty, Johnson, McClendon-Gourdine, Means, Penry, Perera, Rockwell-Owens, Roof, Ruth, Safran, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None
 - Ruth Fernandez will contact Deena Jones and Doug Rowe to let them know of the approval. She will invite them to the meeting held by Family and Human Resources on December 14, 2015 in Martinez for approval by the Board of Supervisors.
- **12th Annual Young Children's Issues Forum Flier**
 - Copy of the revised flier for the 12th Annual Young Children's Issues Forum 2016 included in the meeting packet for today. Brief discussion held by the members of the LPC regarding the \$15.00 registration fee. Ruth Fernandez shared the message that has been crafted to send out to the past participants regarding the registration fee.
 - The Eventbrite registration for the 12th Annual Forum will be up and running in a week.

5.0 **Council Member Reports on Meetings attended on behalf of LPC**

- No reports given by Council members.
- Discussion held by the LPC Board members regarding the Child Care Facilities Round table discussion held today, on November 23, 2015 in the AM. The main point being made by the members is this issue is not going to be easy. The Round Table discussion was good as a lot of folks are now aware of the issues and a lot was learned by individuals attending the meeting.
- It was noted that several key participants were not present, such as:
 - Private care providers
 - Community Care Licensing
 - East Bay Foundations
- Ruth Fernandez noted that there are several tools on-line regarding child care facilities that have been made by other counties. She will be contacting these counties to see if it is okay to use them.
- It was noted that it is now going to be a big responsibility to keep the stakeholders engaged and present at the meetings. The plan is to have the stakeholders join the next meeting to be held on January 13, 2016.

6.0 **Adjournment**

- Chair Deborah Penry asked for a motion to adjourn the meeting. Margaret Wiegert-Jacobs moved to adjourn the LPC General Council meeting. Crystal McClendon-Gourdine seconded the motion. Motion carried. Meeting adjourned at 1:28 p.m.
 - AYE: Alvarez, Castain, Lafferty, Johnson, McClendon-Gourdine, Means, Penry, Perera, Rockwell-Owens, Roof, Ruth, Safran, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Arenas, Mosca-Carreon
 - ABSTAIN: None

Next Meeting: Monday, January 25, 2016 in the Board Room at CCCOE.