

Minutes of General Council Meeting

Monday, January 25, 2016 3:00-5:00 pm

Meeting Location:

Contra Costa County Office of Education
Las Trampas Room
77 Santa Barbara Road
Pleasant Hill, CA 94523-4201

Members Present: Luis Arenas (late), Carolyn Johnson, Deena Jones, Kathy Lafferty, Crystal McClendon-Gourdine, Joan Means, Silvana Mosca-Carreon, Chair Deborah Penry, Eran Perera, Janeen Rockwell-Owens, Cathy Roof (late), Doug Rowe, Aurora Ruth, Margaret Wiegert-Jacobs (late)

Members Absent: Estela Alvarez, Cynthia Castain, Dan Safran

Staff Present: Ruth Fernandez, Mary Louise Vander Meulen

Guests: None

1.0 **Call to Order: Deborah Penry, LPC Chair**

- Welcome / Introductions: Chair Deborah Penry called to order the Contra Costa County Local Planning and Advisory Council for Early Care and Education General Council meeting at 3:07 p.m. and welcomed everyone. Introductions completed.
- Consider Approval of November 23, 2015 Minutes: Aurora Ruth moved to approve the 11-23-2015 minutes. Joan Means seconded the motion. Motion carried.
 - AYE: Johnson, Lafferty, McClendon-Gourdine, Means, Penry, Perera, Rockwell-Owens, Rowe, Ruth
 - NAY: None
 - ABSENT: Alvarez, Arenas, Castain, Roof, Safran, Wiegert-Jacobs
 - ABSTAIN: Jones, Mosca-Carreon
- Review and Adoption of January 25, 2016 Meeting Agenda: Joan Means moved to approve the 1-25-2016 agenda. Silvana Mosca-Carreon seconded the motion. Motion carried.
 - AYE: Johnson, Jones, Lafferty, McClendon-Gourdine, Means, Mosca-Carreon, Penry, Perera, Rockwell-Owens, Rowe, Ruth
 - NAY: None
 - ABSENT: Alvarez, Arenas, Castain, Roof, Safran, Wiegert-Jacobs
 - ABSTAIN: None

2.0 **Public Comment**

- Items on Agenda
 - No public comment.
- Items of Interest to the Public
 - The members of the LPC General Board were reminded by Ruth Fernandez that if they need to take a phone call on their cell phone to step outside to take the call not just in the hall or walkway of Curriculum & Instruction as a courtesy to those working.

Minutes Submitted by: Mary Louise Vander Meulen

Minutes Approved on: **3.28.2016**

- Jessica Holmes will be presenting on the Governor's Proposal for Early Childhood Education in Alameda County on 2-18-2016.

3.0 **Status Report – 12th Annual Young Children's Issues Forum – March 12, 2016- Cathy Roof and Ruth Fernandez**

- **Teacher Panel Discussion**

- Crystal McClendon-Gourdine has agreed to be the moderator of the teacher panel for the day of the event.
- Discussion held on who should be part of the teacher panel. The focus of the discussion was to try to have a very diverse panel that might include a family child care, a private and/or public center, a lab school, male and female, and a make-up of individuals from different cultures.
- Discussion on possible topics and/or ideas for the teacher panel led to these suggestions:
 - Type of program, years of implementation of QRIS and general success
 - What are they doing that is making a difference?
 - What else could they do?
 - End the panel with a success story.

- **Proposed Agenda**

- The morning will start out with registration, the resource fair, and a light breakfast.
- Welcome by Ruth Fernandez, LPC Coordinator; and Cathy Roof, Chair of the LPC Advocacy Committee.
- Ruth Fernandez is working with Silvana Mosca-Carreon to potentially have a Children's Opening March. The children from El Nuevo Mundo would be dressed in the native clothes and waving flags from their countries.
- Opening remarks by Karen Sakata, CCC Superintendent of Schools.
- Dr. Julie Nicholson from Mills College has agreed to be the keynote speaker. Ruth shared she will give a picture of our 'quest for quality' nationally, statewide, and locally.
- Ted Lempert from Children Now has agreed to present and moderate the legislative panel of 3-4 legislators with time for Q&A.
 - Cathy Roof will join Ruth Fernandez at the CAEYC event called Advocacy Day on 2-3-2016 in Sacramento, CA. They will ask the legislators at that time if they would be willing to participate in the 12th Annual Forum to be held in Pleasant Hill.
- Lunch will follow the legislator panel; at which time the audience will be asked to complete their advocacy cards.
- The teacher panel will take place after lunch, followed by a possible closing video.
- PDP certificates will be handed out at the end of the day if the participant turns in an advocacy card and evaluation.

- **Fundraising and Outreach**

- The need to raise \$10,000 was brought to the attention of the LPC members by Ruth Fernandez. To date the amount of \$2,000 has been raised with

additional verbal commitments. Ruth Fernandez noted First 5 Contra Costa has graciously offered to cover the cost of the food for the day.

- Fliers for the event were handed out to the members of the Board to distribute to co-workers, friends, and other agencies that may be interested in attending. Ruth encouraged everyone to reach out now.
- Emails will be sent out bi-weekly to past list serves and guests of the event.

4.0 Child Care Facilities Roundtable Debrief and Update

- Summary Notes From Roundtable Discussion Held on November 23rd, 2015
 - Ruth Fernandez referred everyone to the handout in the meeting packet that included the summary of the notes taken on 11-23-2015. Chair Deborah Penry requested that any additions or corrections needed to this document be emailed to her or Ruth. She was open to any suggestions or corrections.
 - Joan Means noted the six main challenges identified by the Roundtable participants relating to the development and continuation of child care facilities and businesses in Contra Costa County should be/can be shared with others and other organizations.
- Next Steps and Child Care Facilities Ad Hoc Committee Updates
 - Ruth Fernandez gave a brief summary of the last Child Care Facilities Ad Hoc Committee meeting held on 1-13-2016. There seems to be two levels to this project:
 1. A collective vision and buy-in to take action on specific facility issues for child care.
 2. The technical challenges that would include provider training and additional resources.
 - The issue was discussed as to what is the role of the LPC at this point, and can the LPC realistically take on this particular issue. It is a very complicated issue with a lot of PR work that would need to be done; and each city has different ordinances and systems. This may be work for an intern.
 - Ruth Fernandez suggested that the LPC give a report to our governing body with what has been done so far with a recommendation of what the LPC thinks needs to be done. In addition, she will ask someone from another county to give a presentation on what they have done regarding this issue.
 - Deborah Penry suggested that the committee contact the local R&R agency in our county to show the members of the committee what they have available as resources.
 - Supervisor Andersen has spoken to Ruth Fernandez regarding this issue and has made it clear that she is paying attention to the topic and what is being done.

5.0 LPC Annual Member Retreat Debrief – Deborah Penry

- Notes Shared
 - Chair Deborah Penry shared a brief overview of the activities that took place at the LPC Member Retreat on 11-23-2015. The activities identified what is working and what the needs (challenges) are for the LPC?

- A summary of the outcome of the activities was prepared by Deborah Penry. The information gathered was broken down into four categories:
 - Professional development for the workforce
 - QRIS
 - Advocacy for importance of and funding for early childhood education
 - Building relationships and community collaborations
- Discuss next steps
 - The summary prepared by Deborah Penry will be emailed out to every LPC Board member in the next week.
 - Further discussion to take place at future meetings due to time constraint.

6.0 **LPC Committee Report**

- Executive Committee
 - Review/Discuss/Approve Annual LPC Self-Evaluation Form – ACTION
 - Brief review and discussion held on the LPC programs summary of self-evaluation findings was led by Ruth Fernandez. No concerns or questions voiced by LPC Board members.
 - Carolyn Johnson moved to accept the Annual LPC Self-Evaluation as reviewed. Cathy Roof seconded the motion. Motion accepted.
 - AYE: Arenas, Johnson, Jones, Lafferty, McClendon-Gourdine, Means, Mosca-Carreon, Penry, Perera, Rockwell-Owens, Roof, Rowe, Ruth, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Alvarez, Castain, Safran
 - ABSTAIN: None
 - Revised LPC Committee Structure Shared
 - The members of the LPC Board were referred to the revised LPC Committee Structure handout in the 1-25-2016 packet. Deborah Penry requested all LPC members look at the committee structure carefully to make sure they were aware of what committee they were on since several changes and additions have been made in the last few months as a result of retiring LPC members, new LPC members, and quorum issues.
 - Committee Meeting Calendars Shared
 - Ruth Fernandez called to the attention of the members that all current calendars for the LPC Committees are a part of the 1-25-2016 packet. Each LPC member was encouraged to look closely at dates, times, and locations of the committees; and to enter them on their calendars.
 - Triennial Sunset Review Report submitted December 2015
 - The Triennial Sunset Review Report to the Board of Supervisors was submitted in December 2015 as required.
 - LPC Calendar of Presentations 2016 – Topic Suggestions and LPC Community and Public Agency Member Updates
 - The 2016 Proposed Presentation Topics for the General LPC Board Meetings was handed out to the members by Ruth Fernandez. She encouraged the members to let her know if there were any additional

topics that the committee would like to add and/or change to the proposed calendar. Ruth is open to receiving suggestions.

7.0 Council Member Reports on Meetings attended on behalf of LPC

- No discussion due to lack of time.

8.0 Adjournment

- Chair Deborah Penry asked for a motion to adjourn the meeting. Crystal McClendon-Gourdine moved to adjourn the LPC General Council meeting. Deena Jones seconded the motion. Motion carried. Meeting adjourned at 4:58 p.m.
 - AYE: Arenas, Johnson, Jones, Lafferty, McClendon-Gourdine, Means, Mosca-Carreon, Penry, Perera, Rockwell-Owens, Roof, Rowe, Ruth, Wiegert-Jacobs
 - NAY: None
 - ABSENT: Alvarez, Castain, Safran
 - ABSTAIN: None

Next Meeting: Monday, March 28, 2016 in the Board Room at CCCOE.