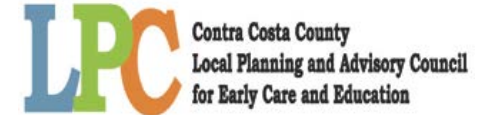




CONTRA COSTA COUNTY  
**Office of Education**  
 learn • lead • achieve

Karen Sakata, Superintendent of Schools  
 77 Santa Barbara Road, Pleasant Hill, CA 94523  
 (925) 942-3388



Contra Costa County Office of Education

The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

**Purpose:** **LPC Executive & Budget Committee Meeting**  
**Location:** 77 Santa Barbara Road ~ Las Trampas Room  
 Pleasant Hill, California 94523  
**Time:** **9:00 AM – 11:00 AM**

**Facilitator:** Deborah Penry, Chair  
**Timekeeper:** Ruth Fernandez  
**Recorder:** Mary Louise Vander Meulen

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting.  
 The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*

**AGENDA**  
**Monday, May 9, 2016**  
**TIME: 9:00 – 11:00 AM**

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 - 9:05	<b>Welcome/Introductions</b> Minutes Review and Approval for 3.25.16 and 4.12.16 - <b>Action</b> Agenda Review and Approval for 5.9.16 - <b>Action</b>	C, A	Deborah	Approval of minutes and agenda
9:05 – 9:10	<b>Public Comment</b>	I	All	Members of the Public may comment on items of interest or items on the agenda
9:10 - 9:20	<b>Staff Updates:</b> Review Letter to Legislators about Forum CTKS Contract Update AB212 PDP Update FHS Appointment Recommendations – Meeting scheduled for 5.9.16 at 1 p.m. Confirmed presenters for LPC General Meeting on 5.23.16	I, D	Ruth	Staff updates related to project implementation, state funding, budget, and correspondence received
9:20 – 10:00	<b>Review draft Zip Code Priorities for 2016</b> Task Force for Priorities Convened Public Hearing to be held on 5.23.16 Final Priorities presented to FHS on 6.13.16	I,D, C	Ruth	Review draft zip code priorities and vote on recommendations
10:00 – 10:55	<b>LPC Committee Reports &amp; Updates:</b> <ul style="list-style-type: none"> <li>• Advocacy – Cathy Roof</li> <li>• Projects &amp; Workforce Development – Carolyn</li> <li>• Ad Hoc Facilities Development – Draft Recommendations Shared, Luis Arenas- <b>Action</b></li> <li>• School Readiness – Dan Safran</li> </ul> <b>LPC Activities:</b> Develop LPC Board Meeting Agenda for 5.23.16 Identify new date for LPC Executive Committee in July Other Updates	D, C	All	Discuss LPC Committee Activities Define key topic areas for May Board Meeting & action steps for LPC activities
11:00	<b>Adjournment – Action</b>	A	All	Next Exec Committee Meeting Identified

- NOTE: D = Discussion C = Consensus A = Action I = Information
- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
  - Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

**CONTRA COSTA COUNTY  
LOCAL PLANNING AND ADVISORY COUNCIL  
FOR EARLY CARE AND EDUCATION  
Minutes of the Executive & Budget Committee Meeting  
Tuesday, March 25, 2016  
9:00 AM – 11:00 AM  
Mt. Diablo Room**

**Members Present:** Chair Deborah Penry, Carolyn Johnson, Cathy Roof, Dan Safran

**Members Absent:** Luis Arenas, Crystal McClendon-Gourdine

**Staff Present:** Ruth Fernandez, Mary Louise Vander Meulen

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**Call to Order – Deborah Penry**

- Welcome: Chair Deborah Penry called to order the Contra Costa Local Planning and Advisory Council for Early Care and Education Executive and Budget Committee meeting at 9:15 a.m.
- Dan Safran motioned approval of the minutes for the Executive & Budget Committee meeting held on January 19, 2016. Cathy Roof seconded the motion. Motion approved.
  - AYE: Penry, Roof, Safran
  - NAY: None
  - ABSENT: Arenas, McClendon-Gourdine
  - ABSTAIN: Johnson
- Carolyn Johnson motioned approval of the agenda for March 25, 2016 with one correction. The last item on the agenda to be: review the LPC Board Meeting agenda for 3.28.16 rather than develop the agenda. Dan Safran seconded the motion. Motion approved with corrections.
  - AYE: Penry, Johnson, Roof, Safran
  - NAY: None
  - ABSENT: Arenas, McClendon-Gourdine
  - ABSTAIN: None

**Public Comment:**

- No public comment.

**Debrief about 12<sup>th</sup> Annual Young Children's Issues Forum:**

- Discussion held regarding the good evaluations received this year. No real negative comments were made except for the temperature of the room and a few individuals not liking the food.
- It was noted that the keynote speaker, Dr. Julie Nicholson, was well received and appreciated by so many that attended. Ruth Fernandez is working on putting Dr. Nicholson's Power Point and notes on the LPC website.
- Discussion was held that those who attended the Forum felt the two legislators that spoke at the Forum were fabulous; and the teacher panel was well received as well. There were multiple requests on the evaluations for a parent panel next year.

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

- Cathy Roof suggested that a very short, concise letter be written to the governor and elected officials, calling attention to the points that were made at the Forum that were so well received by those that attended. Deborah Penry offered to help Ruth Fernandez frame the letter.
- Ruth Fernandez asked the LPC Executive Committee members to be ready to give their evaluation of the Forum at the next LPC Board Meeting, March 23, 2016.
- The budget for the 12<sup>th</sup> Annual Forum was distributed to the committee members and reviewed.
- Discussion regarding child care at the Forum was postponed until the next meeting.

**Staff Updates:**

• **LPC Resignations and Vacancies**

- Ruth Fernandez shared with the committee that Estela Alvarez has resigned from the LPC. She has taken a new job and is no longer with PACE so she no longer qualifies to remain on the LPC at this time.
- Kathy Lafferty has submitted her letter of resignation recently as well. She does not qualify to remain on the LPC Board either due to her recent retirement.
- Kathy Lafferty will be honored for her many years of service at the next LPC Board Meeting which will be held on March 28, 2016. She will be given a framed certificate. Estela Alvarez will not be able to make it to the LPC Board meeting so Ruth is planning to meet with her for dinner in the next few weeks to present to her a framed certificate for her years of service on the LPC.
- There are now five vacancies on the LPC Board. The two new resignations will go before the Board of Supervisors at their next meeting which should be in April 2016. A hand out was given to the LPC Members to update everyone on which seats on the LPC are vacant. Ruth Fernandez encouraged all LPC Board Members to pass on the information, and to encourage others to join, especially if they are from the health and business sectors.
- It was mentioned that there are multiple LPC Board member term expirations coming up as well. This will need to be addressed soon.

• **AB212 State Plan 2016-17**

- A hand out with a Summary of Retention Activities Plan 2015-16 was given to the members of the Executive Committee. Ruth Fernandez informed the members that this will change for 2016-17 significantly due to CARES Plus will no longer exist and First 5 will be rolling out IMPACT, which is heavily aligned with QRIS. The goal is to continue in collaboration with First 5 Contra Costa as a combined PDP program countywide. Ruth Fernandez is working on revising the plan for 2016-17.
- A brief explanation of IMPACT was given by Ruth Fernandez. She noted that there will be 3 tracks:
  - **Track 1**
    - ❖ Q. I.
    - ❖ Anyone from the public
    - ❖ Family engagement piece required
  - **Track 2**
    - ❖ Q.I.S.
    - ❖ Targeted more to providers
    - ❖ Assessment etc.

- **Track 3**
  - ❖ QRIS
  - ❖ Would like to be rated and comply with requirements
  - ❖ To include family child care and private entities
- Main key to this is systems coordination but there are items of concern; as there is not money for trainings. First 5 will be using reserve money to pay AB212
- So what does this mean for the LPC?
  - First 5 Contra Costa would like to use local money and AB212 money to keep:
    - ❖ Reflective practice seminars at the colleges
    - ❖ Course work at the colleges
    - ❖ Educational milestones
    - ❖ Foreign transcript
- Deborah Penry suggested that these changes may work to continue the PLC but with a different emphasis; maybe to give a stipend to get director permit?
- **2015-16 PDP/PLC/CTKS Updates**
  - **PDP**
    - There are 97 applicants for AB212 stipends this year. CCCOE just received the applications from First 5 Contra Costa and are reviewing the applications. Ruth Fernandez reported that after reviewing the applications a solid number will be determined by mid-April so that budget projections can be made.
  - **PLC**
    - There are 9 applicants that are participating in the Director and Site Supervisor Professional Learning Community (PLC) at this time. One applicant had to drop out due to an illness.
    - The PLC will be going out to visit a few child care centers in San Jose on April 5, 2016. Carolyn Johnson requested to participate in this event. Ruth Fernandez assured her arrangements will be made for her to join the group.
  - **CTKS**
    - Discussion held regarding some of the confusion regarding who qualifies for the CTKS reimbursement project. The language in the scope of work is very vague and can be interpreted different ways. Ruth Fernandez will be talking with CDE soon to clarify some of this confusion. This has urgency as the state is requiring that if 80% of the money is not spent by June 2016 it will need to be returned to the state. So far Contra Costa County has spent 20% (around \$20,000). Most of this money has been to CSPP teachers and associate teachers.
    - Ruth Fernandez and Marissa Frias are making plans to hold a TK conference soon. They are meeting with CPIN to work out the details. More to follow.
- **2016 LPC Presentations**
  - Brief review of the Budget Reports for LPC, AB212 and CTKS that were handed out by Ruth Fernandez.
  - Ruth Fernandez handed out a General LPC Board Meeting Calendar listing presentations to be made at the upcoming LPC Board meetings for the remainder of 2016.

**LPC Committee Reports and Updates:**

- **Advocacy Committee (Cathy Roof)**
  - Next meeting to be held Tuesday, April 12, 2016 from 3-5 pm in Las Trampas.

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

- 12<sup>th</sup> Annual Young Children's Issues Forum report given earlier in current meeting.
- **Projects & Workforce Development (Carolyn Johnson)**
  - Next meeting to be held Tuesday, April 26, 2016 from 2-4 pm in the Mt. Diablo Room.
  - AB212 PDP and PLC updates reported earlier in the meeting.
  - Brief discussion held on the need to have a Special Executive Committee meeting before the next regularly scheduled Executive Committee Meeting to approve the new AB212 plan for 2016-17. It was agreed by all members of the Executive Committee attending meeting on March 25, 2016 to meet on Tuesday, April 12, 2016 from 1:30 – 2:30 pm to discuss and approve AB212 Program recommendation for 2016-17 State Plan.
- **School Readiness (Dan Safran)**
  - Next meeting to be held on Thursday, April 14, 2016 from 10 am – 12 noon in Las Trampas.
  - Dan Safran shared with the committee Catherine Oliver from the Contra Costa County Public Library will join the committee at the next meeting to learn more about what the committee is doing and how the public library may be able to assist with some of projects of the committee.
- **Child Care Facilities Ad Hoc Committee (Luis Arenas and Ruth Fernandez)**
  - A brief report was given by Ruth Fernandez and Deborah Penry regarding the last meeting that was held on March 24, 2016 due to the absence of Luis Arenas.
    - Kristen Anderson, Child Care Coordinator of the Parks, Recreation & Community Services and Assistant Coordinator, Child Care Partnership Council of San Mateo County was the guest speaker for the meeting. The meeting was very informative.
    - Kristen Anderson shared the background on San Mateo County's work for the past 20 years; and current facility projects and initiatives in San Mateo County.
  - There is urgency for making the case now in Contra Costa County with what is going on in the state and local landscape and how it may affect facility work and projects.
- **Nomination Committee – New LPC Officers**
  - Dan Safran agreed to chair the Nominations Committee and will solicit 2-3 other LPC members to join the committee.
  - Ruth Fernandez reminded Dan Safran the need to hold at least one meeting with the committee. Dan Safran to work with Mary Louise Vander Meulen in setting a date for the meeting and finding a room.

**LPC Activities:**

- **Review LPC Board Meeting Agenda for 3.28.2016**
  - A presentation will be made by Sandra D. Moore, from Contra Costa College, about The California Mentor Teacher/Mentor Director Program.
  - A call for LPC Officers Ad Hoc Nominations Committee will be made.
  - LPC Committee reports will be made by each committee chair.
  - At the end of the meeting it will be opened up to any LPC Council member to share information on any meetings they may have attended on behalf of LPC.
- **Other updates**
  - ECE Leadership Group (Ruth Fernandez)
    - The committee members to this committee are: Sean Casey (First 5), Pam Comfort (COE), Ruth Fernandez (LPC), John Jones (Resource & Referral), Cally Martin (First 5), Camilla Rand (CSB)

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

- The group is currently working on putting together a public platform. A draft should be coming out soon.
- There is hope that during the Week of the Young Child on April 12, 2016 the group will be able to present a resolution to the Board of Supervisors.
- Assembly member Jim Frazier
  - The ECE Leadership Group will be meeting with Jim Frazier on Friday, April 22, 2016
  - Ruth Fernandez will be meeting with Kristen Rigsby from the Village Community Resources on March 31, 2016. Deborah Penry stated she will try to attend that meeting with Ruth Fernandez.

**Adjournment:**

- Dan Safran moved to adjourn the meeting. Deborah Penry seconded the motion. Motion carried. Meeting adjourned at 11:09 a.m.
  - AYE: Penry, Johnson, Roof, Safran
  - NAY: None
  - ABSENT: Arenas, McClendon-Gourdine
  - ABSTAIN: None

**Next Meeting:**

- Special Executive Committee Meeting – Tuesday, April 12, 2016 from 1:30 – 2:30 pm in Las Trampas
- Executive Committee Meeting – Monday, May 9, 2016 from 9-11 am in Las Trampas

**CONTRA COSTA COUNTY  
LOCAL PLANNING AND ADVISORY COUNCIL  
FOR EARLY CARE AND EDUCATION  
Minutes of the *Special Executive & Budget Committee Meeting*  
Tuesday, April 12, 2016  
1:30 PM – 2:30 PM  
Las Trampas Room**

**Members Present:** Chair Deborah Penry, Luis Arenas, Carolyn Johnson, Cathy Roof, Dan Safran

**Members Absent:** Crystal McClendon-Gourdine

**Staff Present:** Ruth Fernandez, Mary Louise Vander Meulen

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**Call to Order – Deborah Penry**

- Welcome: Chair Deborah Penry called to order the Contra Costa Local Planning and Advisory Council for Early Care and Education *Special Executive and Budget Committee* meeting at 1:33 p.m.
- Cathy Roof motioned for the approval of the agenda for April 12, 2016 *Special Executive Committee* meeting. Luis Arenas seconded the motion. Motion approved.
  - AYE: Arenas, Johnson, Penry, Roof, Safran
  - NAY: None
  - ABSENT: McClendon-Gourdine
  - ABSTAIN: None

**Public Comment:**

- Dan Safran had a few questions about finding a preschool that has a refugee program. Luis Arenas suggested looking into a Head Start program such as The Unity Council.

**Discuss and Approve AB212 Program Recommendations for 2016-17 State Plan**

- Group discussion about current workforce needs and opportunities to leverage funding with First 5 Partnership and CDE funding for QRIS. A brief overview of the support services that are provided to strengthen the state-funded staff and programs. A few edits suggested on points 2, 4 and 5 regarding the program components of the AB212 services intended to be offered for FY 2016-17.
- Suggestion was made to add the following sentence to point 4. “Additionally, the consultant will assist with the delivery of trainings aimed to prepare new or interested agencies contracting with the CDE.”
- Dan Safran moved to accept the Staff Retention Plan for State Subsidized Center Based Programs (AB212) FY 2016-17. Cathy Roof seconded the motion. Motion carried.
  - AYE: Arenas, Johnson, Penry, Roof, Safran
  - NAY: None
  - ABSENT: McClendon-Gourdine
  - ABSTAIN: None

Minutes Approved: Draft

Minutes Taken by: Mary Louise Vander Meulen

**Review and Approve LPC Letter Regarding Forum to Legislative Staff**

- Postponed until the next LPC Executive Committee

**Review and Discuss LPC Application from Brenda Brown for LPC Membership**

- Brief group discussion on the application received from Brenda Brown of the Contra Costa Child Care Council for LPC Board membership.
- Dan Safran moved to accept Brenda Brown for LPC Membership, Child Care Provider 2, Central/South County. Cathy Roof seconded the motion. Motion carried.
  - AYE: Arenas, Johnson, Penry, Roof, Safran
  - NAY: None
  - ABSENT: McClendon-Gourdine
  - ABSTAIN: None

**Adjournment:**

- Dan Safran moved to adjourn the meeting. Carolyn Johnson seconded the motion. Motion carried. Meeting adjourned at 1:26 p.m.
  - AYE: Arenas, Johnson, Penry, Roof, Safran
  - NAY: None
  - ABSENT: McClendon-Gourdine
  - ABSTAIN: None

**Next Meeting:**

- Monday, May 9, 2016 from 9-11 am in Las Trampas



**MEMORANDUM**

**DATE:** May 2, 2016

**TO:** Family and Human Services Committee  
Supervisor Candace Andersen, District II, Chair  
Supervisor Federal D. Glover, District V, Vice Chair

Contra Costa County Office of Education  
Karen Sakata, Contra Costa County Superintendent of Schools  
Dr. Pamela Comfort, Deputy Superintendent of Schools

**FROM:** Ruth Fernández, LPC Coordinator/Manager, Educational Services

**SUBJECT:** Referral #25 – LPC APPOINTMENTS  
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

**RECOMMENDATION(S):**

1) **APPOINT** the following new members to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended by the LPC:

<b>Name</b>	<b>Seat</b>	<b>Area</b>
Brenda Brown	Child Care Provider 2	Central/South County
Eric Peterson	Community 1	West County

**REASON/S FOR RECOMMENDATION:**

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;

- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Karen Sakata. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Deputy Superintendent of Schools, Contra Costa County has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.



May 5, 2016

**Statement re: Appointment of LPC Member**

I have reviewed the memorandum and member applications submitted by the Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) recommending approval to appoint Brenda Brown to vacant seat of Child Care Provider 2 --Central/South County and Eric Peterson to vacant seat of Community Agency 1 - West County.

Based on the applicants' education, background, and current employment, I've determined that Ms. Brown and Mr. Peterson meet the eligibility definition for Child Care Provider and Community Seat in Contra Costa County as defined by the LPC Membership Structure. Ms. Brown has over 30 years of experience as teacher and director of early childhood programs and Mr. Peterson has over 20 years of experience working to develop and advance public policy in the child care field.

Both applicants possess relevant experience and knowledge about the early care and education system and understand the diverse needs of children and families through their work experience providing direct child care services to the community.

I vote to approve the recommendation submitted by the LPC.

I extend my welcome to Brenda Brown and Eric Peterson and thank them for their interest in contributing their knowledge and expertise for the improvement of early care and education in Contra Costa County through community service on the LPC.

A handwritten signature in blue ink that reads "Pamela Comfort". The signature is fluid and cursive, with a long horizontal stroke at the end.

Pamela Comfort, Ed.D.  
Deputy Superintendent of Schools  
acting on behalf of  
Karen Sakata, Contra Costa County Superintendent of Schools

cc: Supervisor Candace Andersen, District II, Chair  
Supervisor Federal D. Glover, District V, Vice Chair  
Ruth Fernandez, LPC Coordinator  
Local Planning Council Members

## LPC Ad Hoc Child Care Facilities Committee 2016-2017 Staff and Chair Recommendations

Considering the crucial role of the environment and the physical structure of programs in high quality early learning environments, particular attention must be placed in the identification and development of new child care facilities as well as the renovation of existing preschool and child care facilities in Contra Costa County. Although substantial resources and revenue are invested in other components necessary to promote high quality early learning – inadequate attention and investment is placed in the conditions of facilities occupied by public and private child care programs in Contra Costa County.

Acknowledging this re-occurring issue related to access and affordability of child care facilities, the Local Planning and Advisory Council for Early Care and Education (LPC) Ad Hoc Child Care Facilities Committee members propose a short-term action plan to advance the County's effort to address this emerging facility issue in a sustainable manner. Conversely, understanding that land use and policy barriers are complex, we must recognize that in order to successfully identify solutions we must be persistent in our efforts and coordination over a long-term period of time.

The following are recommendations to be considered for implementation during the 2016-2017 fiscal year:

- An assessment of potential for, and interest in, new or expanded facilities, as well as potential for new opportunities and partnerships will be included in the 2017 – 2020 Contra Costa Countywide Child Care Needs Assessment to be completed by the LPC. The report would also include an assessment of the condition of existing child care/early education facilities in Contra Costa County, and rough cost estimates for repair/renovation.

- Resources and capital investment revenue would be identified by local community stakeholders participating in the LPC Ad Hoc Child Care Facilities Committee to underwrite the needs assessment efforts.
- Online tools and information will be made available to Contra Costa County child care providers to facilitate understanding of the process and navigation steps necessary to open and develop child care facilities.
- Information and resources for child care providers will be consolidated and made available online in partnership with the Contra Costa Child Care Council and the LPC.
- A final report will include strategies, recommendations and lessons learned through the land use and facility development needs assessment to inform future collaborative work.
- Enlist local Economic Development Agencies, City and County government departments, local philanthropists, and Community Foundations to support ongoing and future work.

## **Local Planning Council Priority Setting Process for State Child Care and Preschool Funds (Approved 10-13-14)**

### **History**

In 1998, AB 1857-Escutia amended the Education Code, Section 8499.5, to include specific expanded mandates for Local Child Care Planning Councils (LPCs) (8499.5 (a) through (e)). One of these was an expansion of the existing LPC mandate to identify local priorities for the distribution of new state child care and development and preschool funding. The Education Code language specifies how LPCs are to conduct their work in order to identify priorities which will ensure that all the child care and preschool needs of the county are met to the greatest extent possible. The priorities are to be submitted annually to the California Department of Education and used by the Department to determine funding decisions.

### **The Priority Setting Process**

Local Planning Councils develop priorities for funding using:

- Census zip code data and American Community Survey data as a baseline to estimate the number of children eligible for State Funded Services (and Head Start). Other pertinent local data, such as county growth factors, planning department data, or school district growth data, is then applied to achieve the most accurate estimate.
- CDE and other available zip code level data to determine the number and percent of eligible children served/not served by State or Federally Funded Services
- California Academic Performance Index, Smarter Balanced Assessment, or other School Performance Data or Child Outcome Data

The data is then analyzed using the Priority 1, 2, and 3 number and percentage thresholds and methodology, described in Attachment 1, to assign county zip codes to Priority 1, 2, or 3 designation.

These priorities are first reviewed and approved by the members of the Local Planning Council for each county, which is made up of parent consumers of child care, child care and preschool providers, public agency representatives and community agency representatives, who have been appointed by the County Board of Supervisors and the County Superintendent of Schools. The priorities are next made available for public review and finally reviewed and approved by the County Board of Supervisors at public hearing as prescribed in State regulations.

# CSPP Full and Part-Day Priorities

## **1. Counties with over 5 million residents** (Los Angeles County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 1500 children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 50% or more of eligible children underserved AND there are more than 750 children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 50% or more of eligible children underserved AND there are more than 500 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **2. Counties with over 1 million residents** (Orange, San Diego, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento and Contra Costa Counties):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 300 children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 40% or more of eligible children underserved AND there are more than 200 children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 100 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **3. Counties with over 200,000 residents** (Fresno County, Ventura County, Kern County, San Francisco County, San Mateo County, San Joaquin County, Stanislaus County, Sonoma County, Tulare County, Solano County, Monterey County, Santa Barbara County, Placer County, San Luis Obispo County, Santa Cruz County, Marin County, Merced County, Butte County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 150 children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 25% or more of eligible children underserved AND there are more than 75 children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 50 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **4. Counties with under 200,000 residents** (Yolo County, Shasta County, El Dorado County, Imperial County, Kings County, Madera County, Napa County, Humboldt County, Nevada County, Sutter County, Mendocino County, Yuba County, Lake County, Tehama County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 24 children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **5. Counties with under 60,000 residents** (Tuolumne County, San Benito County, Calaveras County, Siskiyou County, Amador County, Lassen County, Del Norte County, Glenn County, Colusa County, Plumas County, Mariposa County, Inyo County, Trinity County, Mono County, Modoc County, Sierra County, Alpine County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 10 children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

# CCTR Priorities for Full-Day Infant Toddler Services

## **1. Counties with over 5 million residents** (Los Angeles County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 1500 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 50% or more of eligible children underserved AND there are more than 750 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 50% or more of eligible children underserved AND there are more than 500 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **2. Counties with over 1 million residents** (Orange, San Diego, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento and Contra Costa Counties):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 300 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 40% or more of eligible children underserved AND there are more than 200 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 100 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **3. Counties with over 200,000 residents** (Fresno County, Ventura County, Kern County, San Francisco County, San Mateo County, San Joaquin County, Stanislaus County, Sonoma County, Tulare County, Solano County, Monterey County, Santa Barbara County, Placer County, San Luis Obispo County, Santa Cruz County, Marin County, Merced County, Butte County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 150 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 25% or more of eligible children underserved AND there are more than 75 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 50 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **4. Counties with under 200,000 residents** (Yolo County, Shasta County, El Dorado County, Imperial County, Kings County, Madera County, Napa County, Humboldt County, Nevada County, Sutter County, Mendocino County, Yuba County, Lake County, Tehama County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 24 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **5. Counties with under 60,000 residents** (Tuolumne County, San Benito County, Calaveras County, Siskiyou County, Amador County, Lassen County, Del Norte County, Glenn County, Colusa County, Plumas County, Mariposa County, Inyo County, Trinity County, Mono County, Modoc County, Sierra County, Alpine County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 10 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.



# CCTR Priorities for Full-Year School-Aged Child Development Services

Afterschool Safety and Education Services (ASES) and Twenty-first Century funding allocated to Counties should be included in calculation of supply, even though these programs do not offer year round child care services.

## **1. Counties with over 5 million residents** (Los Angeles County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 1500 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 50% or more of eligible children underserved AND there are more than 750 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 50% or more of eligible children underserved AND there are more than 500 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **2. Counties with over 1 million residents** (Orange, San Diego, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento and Contra Costa Counties):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 500 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 40% or more of eligible children underserved AND there are more than 200 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 100 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **3. Counties with over 200,000 residents** (Fresno County, Ventura County, Kern County, San Francisco County, San Mateo County, San Joaquin County, Stanislaus County, Sonoma County, Tulare County, Solano County, Monterey County, Santa Barbara County, Placer County, San Luis Obispo County, Santa Cruz County, Marin County, Merced County, Butte County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 200 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 25% or more of eligible children underserved AND there are more than 100 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 50 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **4. Counties with under 200,000 residents** (Yolo County, Shasta County, El Dorado County, Imperial County, Kings County, Madera County, Napa County, Humboldt County, Nevada County, Sutter County, Mendocino County, Yuba County, Lake County, Tehama County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 24 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

## **5. Counties with under 60,000 residents** (Tuolumne County, San Benito County, Calaveras County, Siskiyou County, Amador County, Lassen County, Del Norte County, Glenn County, Colusa County, Plumas County, Mariposa County, Inyo County, Trinity County, Mono County, Modoc County, Sierra County, Alpine County):

**Priority 1:** A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 10 eligible children underserved.

**Priority 2:** A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

**Priority 3:** Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

County Code	Zip Code	City	CSPP	Infant-Toddler CCTR	School Age CCTR
07	94505	Byron/Discovery Bay	3	3	2
07	94506	Blackhawk/Danville	3	3	3
07	94507	Alamo	3	3	3
07	94509	Antioch	2	1	1
07	94511	Bethel Island	3	3	3
07	94513	Brentwood	2	3	1
07	94514	Byron/Discovery Bay	3	3	3
07	94516	Canyon	3	3	3
07	94517	Clayton	3	3	3
07	94518	Concord	3	3	2
07	94519	Concord	2	2	1
07	94520	Clyde/Concord	1	2	1
07	94521	Concord	2	1	1
07	94523	Concord/Pleasant Hill	1	2	1
07	94525	Crockett	3	3	3
07	94526	Danville	3	3	3
07	94528	Diablo	3	3	3
07	94530	El Cerrito	2	2	1
07	94531	Antioch	1	1	1
07	94547	Hercules/Rodeo	3	3	1
07	94548	Knightsen	3	3	3
07	94549	Lafayette	3	2	2
07	94553	Briones/Martinez/Pacheco	1	1	1
07	94556	Moraga	3	3	3
07	94561	Oakley	3	3	1
07	94563	Orinda	3	3	2
07	94564	Pinole	3	3	2
07	94565	Bay Point/Pittsburg/Port Chicago/West Pittsburg	2	1	1
07	94569	Port Costa	3	3	3
07	94572	Rodeo	3	3	3
07	94575	Moraga	3	3	3
07	94582	San Ramon	2	3	3
07	94583	San Ramon	3	3	3
07	94595	Walnut Creek	3	3	3
07	94596	Lafayette/Walnut Creek	3	3	2
07	94597	Walnut Creek	3	3	2
07	94598	Walnut Creek	3	3	2
07	94801	North Richmond/Point Richmond/Richmond	3	1	1
07	94803	El Sobrante/Richmond	3	3	1
07	94804	Richmond	3	1	1
07	94805	Richmond	3	2	1
07	94806	Richmond/Hilltop Mall/San Pablo/Tara Hills	3	1	1

## General Board Meeting Calendar

### *2016 Community Presentations and Stakeholder Status Reports*

4<sup>th</sup> Monday of July, September, November, January, March, May

MEETING	DATE	TIME	LOCATION
LPC Board	<p><b>January 25, 2016</b>  <b>Presentation:</b>  <i>Contra Costa County Child Care Facilities Roundtable Discussion Debrief and Committee Report</i></p>	3:00-5:00 PM	CCCOE Las Trampas Room
LPC Board	<p><b>March 28, 2016</b>  <b>Presentation:</b>  <i>California Mentor Teacher/Mentor Director Program</i></p>	3:00-5:00 PM	CCCOE Board Room
LPC Board	<p><b>May 23, 2016</b>  <b>Presentations:</b>  <i>Governor's Budget 2016 Overview – Department of Finance</i>  <i>Status Report of the QRIS and IMPACT Initiatives in Contra Costa County</i></p>	12:30-1:30 PM	CCCOE Board Room
LPC Board	<p><b>July 25, 2016</b>  <b>Presentation:</b>  <i>AB212 Site Supervisor &amp; Director PLC Capstone Project Presentations</i></p>	3:00-5:00 PM	CCCOE Board Room
LPC Board	<p><b>September 26, 2016</b>  <b>Presentation:</b>  <i>U. C Berkeley Center for the Study of Child Care Employment-Status of ECE Workforce in CA</i></p>	3:00-5:00 PM	CCCOE Board Room
LPC Board	<p><b>November 28, 2016</b>  <b>Presentation:</b>  <i>Contra Costa Child Care Council's Update</i></p>	3:00-5:00 PM	CCCOE Board Room