

**CONTRA COSTA LOCAL PLANNING AND ADVISORY COUNCIL
FOR EARLY CARE AND EDUCATION
General Council Meeting**

AMENDED AGENDA*

Friday, May 19, 2017 | 3:00 pm – 5:00 pm
Contra Costa County Office of Education | Board Room
Pleasant Hill, CA 94523

The projected timeline is a projection only, not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in the Contra Costa Local Planning and Advisory Council for Early Care and Education meetings who contact the Contra Costa Local Planning and Advisory Council for Early Care and Education Coordinator at least 48 hours before the meeting at (925) 942-3413.

AGENDA

PROJECTED TIMELINE	ORDER OF BUSINESS	PURPOSE
5 min.	1.0 Call to Order – Cathy Roof, LPC Chair <ul style="list-style-type: none"> • Welcome / Introductions • Consider Approval of April 24, 2017 Minutes - Action • Review and Adoption of May 19, 2017 Meeting Agenda - Action 	Information ACTION
3 min. per speaker	2.0 Public Comment <i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation.</i> <i>If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i> <ul style="list-style-type: none"> • Items on the agenda • Items of interest to the public 	Information
10 min.	3.0 Election of 2017-2018 LPC Officers – Aurora Ruth <ul style="list-style-type: none"> • Vote on Recommended Slate of Officers <ul style="list-style-type: none"> ○ Cathy Roof, Chair ○ Doug Rowe, First Vice Chair ○ Silvana Mosca-Carreon, Second Vice Chair 	Information/Discussion ACTION
20 min.	4.0 *PUBLIC HEARING SECTION OF THIS MEETING HAS BEEN CANCELED* 2017 Local Zip Code Funding Priorities for Contra Costa County <ul style="list-style-type: none"> • Accept Zip Code Priorities for 2017-2018 	Information/Discussion ACTION
10 min.	5.0 LPC Coordinator Updates – Ruth Fernandez <ul style="list-style-type: none"> • AB 435 Child Care Subsidy Pilot • Countywide Child Care Needs Assessment and Facility Study 	Information/Discussion
25 min.	6.0 LPC Committee Reports <ul style="list-style-type: none"> • Advocacy – Eric Peterson • Executive & Budget – Cathy Roof • Project & Workforce – Carolyn Johnson • School Readiness – 	Information/Discussion
20 min.	7.0 Department of Social Services Presenter: Natalie Dunaway, Child Care Advocate, Northern CA	Information
15 min.	8.0 Council Member Reports on Meetings attended on behalf of LPC Adjournment	Information/Discussion ACTION

*If you have any questions regarding the agenda please contact:
the Contra Costa County LPC Coordinator Ruth Fernández at (925) 942-3413 or email rfernandez@cccoc.k12.ca.us
The Contra Costa Local Planning and Advisory Council for Early Care and Education website www.plan4kids.org
The next regular meeting of the Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) will be
Monday, September 25, 2017 • 3:00 - 5:00 PM • Contra Costa County Office of Education - Board Room*

NOTE:

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Contra Costa Local Planning and Advisory Council for Early Care and Education less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of General Council Meeting

Monday, April 24, 2017 3:00 pm-5:00 pm

Contra Costa County Schools Insurance Group (CCCSIG)
Oak and Sycamore Rooms
550 Ellinwood Way | Pleasant Hill, CA 94523

Members Present: Brenda Brown, Carolyn Johnson, Crystal McClendon-Gourdine, Edirle Menezes, Silvana Mosca-Carreon, Deborah Penry, Eric Peterson, Chair Cathy Roof, Stacie Roundtree, Doug Rowe, Aurora Ruth and Dan Safran

Members Absent: Luis Arenas, Deena Jones, Joan Means, Eran Perera, Janeen Rockwell-Owens

Staff Present: Ruth Fernandez and Melody Yee

Guests: Cindy Molander, Multi-Faith Action Coalition, Maile Ogasawara, City of Walnut Creek, Judy Waggoner, AB 212 Technical and Fiscal Consultant

1.0 **Call to Order: Cathy Roof, LPC Chair**

- Welcome: Chair Cathy Roof called to order the Contra Costa County Local Planning and Advisory Council for Early Care and Education General Council meeting at 3:19 p.m. and welcomed everyone.
- Approval of January 23, 2017 Minutes: Eric Peterson motioned to approve the 1-23-17 minutes. Doug Rowe seconded the motion. Brenda Brown and Deborah Penry abstained. Motion carried.
 - AYE: Johnson, McClendon-Gourdine, Menezes, Mosca-Carreon, Peterson, Roof, Roundtree, Rowe, Ruth, Safran
 - NAY: None
 - ABSENT: Arenas, Jones, Means, Perera, Rockwell-Owens
 - ABSTAIN: Brown, Penry
- Review and Adoption of January 23, 2017 Meeting Agenda: Carolyn Johnson moved to approve the agenda with the request to move items 6 and 7 up after Public Comment. Deborah Penry seconded the motion. Motion carried.
 - AYE: Brown, Johnson, McClendon-Gourdine, Menezes, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe, Ruth, Safran
 - NAY: None
 - ABSENT: Arenas, Jones, Means, Perera, Rockwell-Owens
 - ABSTAIN: None

2.0 **Public Comment**

- Items on Agenda
 - No public comment.
- Items of Interest to the Public
 - Chair Cathy Roof announced the 38th Annual MECC Wine Tasting fundraising event. Cathy had tickets for purchase at the meeting and provided a website alternative to register for the event:
<https://mecc.yapsody.com/event/index/34788?ref=elink>

3.0 **Learning Genie Presentation – Brenda Brown**

- Brenda Brown gave an overview of the Learning Genie application via PDF presentation. A question and answer session followed. The application can be used by desktop or mobile, allows center/teacher/parent communication, through one limitation is it is currently only available in English.

4.0 **City of Walnut Creek Center for Community Arts Presentation – Maile Ogasawara**

- Maile Ogasawara gave an overview of the services and activities offered at the City of Walnut Creek Center for Community Arts. The offerings include painting, ceramics, glass, and more with various other offerings for ages 18 months and up. Maile expressed the Center's ideal of diversity, networking and growth. For more information please visit: <http://www.communityarts.org/>

5.0 **LPC Coordinator Updates – Ruth Fernandez**

- **AB 212 State Plan for Fiscal Year 2017-2018 –**
 - Ruth Fernandez provided a handout of the submitted AB 212 State Plan for Fiscal Year 2017-2018 and gave an overview of budget changes from 2016-2017.
- **AB 435 Child Care Subsidy Pilot –**
 - Ruth Fernandez gave a brief background on the Pilot, including the other counties with similar pilots. Ruth discussed the current opposition from Parent Voices and the Child Care Law Center. A discussion followed regarding amendments that have been request by the opposing groups.
- **Countywide Child Care Needs Assessment and Facility Study –**
 - Ruth Fernandez gave a brief background of the Needs Assessment requirement every five years.
 - Ruth Fernandez gave an overview of the Phases 1 and 2 that will be conducted by Brion Economics, Inc. – specifics of those Phases were given at the Brion presentation December, 2, 2016 at the LPC Retreat.
 - A short discussion followed regarding possible funding sources for the study and sponsorship entities.
- **AB 212 Fiscal Consultant Updates by Judy Waggoner –**
 - Judy Waggoner reported that she has contacted every director and found the common themes of difficulty hiring qualified teachers and proximity to schools with afterschool programs.
 - Judy Waggoner plans to have a seminar/focus group in May, with the goal of the attendees helping each other and following up on their needs.

6.0 **LPC Committee Reports –**

- **School Readiness – Dan Safran**
 - The School Readiness Committee did not meet at its last scheduled time, April 13, to allow for the Closed Session of the Executive and Budget Committee meeting.

- Dan Safran announced his resignation from the LPC. The Committee presented him with a certificate of appreciation for his service.
- **Advocacy – Eric Peterson**
 - Will have more in regards to the budget at the July meeting.

Ruth Fernandez left the meeting at 4:45pm.

Eric Peterson left the meeting at 4:50pm.

- **Executive and Budget – Cathy Roof**
 - New member applicant Cynthia Molander was introduced, she gave a brief summary of her background and qualifications. Cynthia’s application was reviewed by the Committee and a vote was offered for acceptance. Brenda Brown motioned for accepting Cynthia Molander’s application to the LPC. Carolyn Johnson seconded the motion. Motion carried.
 - AYE: Brown, Johnson, McClendon-Gourdine, Menezes, Mosca-Carreon, Penry, Roof, Roundtree, Rowe, Ruth, Safran
 - NAY: None
 - ABSENT: Arenas, Jones, Means, Perera, Peterson, Rockwell-Owens
 - ABSTAIN: None

Dan Safran left the meeting at 4:57pm.

- **Nomination Committee**
 - Chair Cathy Roof nominated Aurora Ruth to head the Nomination Committee. Carolyn Johnson volunteered to join Aurora Ruth. Voting will take place at the May 19, 2017 meeting. The new officers will take over beginning in July.
- **13th Annual Young Children’s Issues Forum Debrief and Feedback**
 - A slide presentation was played of photos from this year’s forum.
 - Deborah Penry mentioned more time for table discussions would be beneficial.
 - Meeting adjournment took place during this discussion.

Adjournment

- Deborah Penry moved to adjourn the meeting. Carolyn Johnson seconded the motion. Motion carried. Meeting adjourned at 5:03 p.m.
 - AYE: Brown, Johnson, McClendon-Gourdine, Menezes, Mosca-Carreon, Penry, Roof, Roundtree, Rowe, Ruth
 - NAY: None
 - ABSENT: Arenas, Jones, Means, Perera, Peterson, Rockwell-Owens, Safran
 - ABSTAIN: None

Next Meeting: To be held May 19, 2017 , Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523, 3:00–5:00pm, in the Board Room.