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Contra Costa County Office of Education
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

Purpose: LPC Projects and Workforce Development Committee Meeting
Location: Las Trampas Conference Room
Time: 9:00 AM – 11:00 AM

Facilitator: Carolyn Johnson, Chair
Timekeeper: Ruth Fernandez
Recorder: Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

AGENDA Wednesday, July 12, 2017

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 -9:05	Welcome/Introductions <ul style="list-style-type: none"> Minutes Review/Approval for 5.10.17 Agenda Review/Approval for 7.12.17 	C, A	Carolyn	Approval of agenda/minutes
9:05 – 9:15 3 min. per speaker	<u>Public Comment</u> <ul style="list-style-type: none"> Items on the agenda Items of interest to the public <p><i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i></p>	I	Carolyn	Information shared
9:15 – 9:30	“Stuff That Works and Why” (STWAW) <ul style="list-style-type: none"> Continue Generational Conversation in the Workplace 	I, D	Ruth	Informational, use as a tool for discussion
9:30 – 9:55	Review and Approve: <ul style="list-style-type: none"> Revised Project and Workforce Development Committee Goals and Objectives Discuss and Approve: <ul style="list-style-type: none"> Round Table Invitation, Guest Survey and Guest Roster 	D, A	Ruth and Carolyn	Discuss ideas and other thoughts
9:55 – 10:45	Stakeholder Round Table Planning: <ul style="list-style-type: none"> Introduce Facilitator Define Agenda and Flow for the Day Clarify Expected Outcomes Define Round Table Date 	D, A	All	Community Partners share agency goals and focus areas for next year. Group identifies intersectionality.
10:45 -11:00	Summarize Agreements & Next Steps <ul style="list-style-type: none"> What is Next? 	I, D,C	Carolyn	Define next meeting topics
11:00	Adjournment NEXT MEETING: September 13, 2017	I	All	

D = Discussion C = Consensus A = Action I = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.