

Karen Sakata, *Superintendent of Schools*  
77 Santa Barbara Road, Pleasant Hill, CA 94523  
(925) 942-3388

Contra Costa County Office of Education  
The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)

**Purpose:** LPC Advocacy Committee Meeting  
**Location:** John Muir Conference Room  
**Time:** 9:00 AM – 11:00 AM

**Facilitator:** Eric Peterson, Chair  
**Timekeeper:** Susan Jeong  
**Recorder:** Melody Yee

The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.

## AGENDA

### Tuesday, February 27, 2018

TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 – 9:05 (5 min)	Welcome/Introductions Minutes Review/Approval for 2.13.18 - <b>Action</b> Agenda Review/Approval for – 2.27.18 - <b>Action</b>	C, A	Eric	Approval of agenda & minutes
9:05 – 9:15 3 min. per speaker (10 min)	<u>Public Comment</u> <i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i> <ul style="list-style-type: none"> <li>Items on the agenda</li> <li>Items of interest to the public</li> </ul>	I	Eric	Information shared
9:15 – 10:30 (75 min)	<u>Group Discussion: Forum Planning</u> <ul style="list-style-type: none"> <li>Outreach &amp; Registration update and discussion</li> <li>Overview of Keynote theme</li> <li>Overview of legislative panel</li> <li>Review and finalize packet</li> <li>Review and finalize advocacy card</li> </ul>	I, D, A	Eric/All	Information Shared/Discussion
10:30 – 10:55 (25 min)	<b>Advocacy Highlight: LA State’s School Readiness Tax Credit</b> <ul style="list-style-type: none"> <li>What is it?</li> </ul>	I,D	All/Susan	Information Shared Group Discussion
10:55 - 11:00am (5 min)	<b>Adjournment - Action</b> <b>Next Meeting – March 27, 2018</b>	I,D,A	All	Information Shared Group Discussion

**D** = Discussion    **C** = Consensus    **A** = Action    **I** = Information

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

## **Minutes of Advocacy Committee Meeting**

Tuesday, February 13, 2018

9:00 – 11:00 am

Las Trampas Conference Room

**Committee Members Present:** Brenda Brown, Crystal McClendon-Gourdine, Cindy Molander, Silvana Mosca-Carreon, Chair Eric Peterson, Cathy Roof

**Committee Members Absent:** Eran Perera, Aurora Ruth

**Staff Present:** Susan Jeong, Melody Yee

**Guests:** Terrissa Hein, CCCOE; Carolyn Johnson, CSB/LPC; Joan Means, DVC/LPC

---

### **Welcome/Introductions:**

- Chair Eric Peterson welcomed everyone and called the meeting to order at 9:15 a.m. Introductions and welcomes were completed.

### **Minutes Review/Approval:**

- Cathy Roof moved to approve the minutes of the 1.16.18 meeting with the adjustment of switching the Group Discussion and Early Care and Education Legislative Update sections. Brenda Brown seconded the motion. Motion carried.
  - AYE: Brown, McClendon-Gourdine, Molander, Mosca-Carreon, Peterson, Roof
  - NAY: None
  - ABSENT: Perera, Ruth
  - ABSTAIN: None

### **Agenda Review/Approval:**

- Brenda Brown moved to approve the agenda for 2.13.18. Crystal McClendon-Gourdine seconded the motion. Motion carried.
  - AYE: Brown, McClendon-Gourdine, Molander, Mosca-Carreon, Peterson, Roof
  - NAY: None
  - ABSENT: Perera, Ruth
  - ABSTAIN: None

### **Public Comment:**

- None

### **2018 Young Children's Issues Forum - Discussion**

- Forum Keynote Speaker, emcee and legislative facilitator were announced as confirmed.
  - Eric Peterson will share a link of a talk by Linda Asato
- It was agreed the cohort admission is to apply to ECE administration students only.
  - It was suggested to reach out to the CTKS applicants, as they may be eligible for reimbursement of their registration fee.

Minutes taken by: Melody Yee

Minutes Approved on: Draft

- The afternoon Round Table portion of the Forum was discussed, lead by Carolyn Johnson, with input from the Committee.
  - The questions proposed were reworked
  - Number of questions per table may be adjusted
  - Prompts for the facilitators are being considered

### **Early Care and Education Legislative Updates**

- Chair Eric Peterson gave brief mentions of the following:
  - SB 837, AB 1754 and AB 605

### **Pilot Updates**

- The Pilot Plan is progressing and the Pilot Plan will need to be reviewed and approved by the LPC Board at the March 22 meeting
- It was announced that we currently have quorum for the March 22 meeting

### **Future Forum Brainstorm**

- A possible restructure of the Forum was discussed, but any details and information will be reserved until the entire LPC Board can be included in the discussion

### **Adjournment:**

- Silvana Mosca-Carreon moved to adjourn the meeting. Cindy Molander seconded the motion. The motion carried and the meeting was adjourned at 11:02a.m.
  - AYE: Brown, McClendon-Groudine, Molander, Mosca-Carreon, Peterson, Roof
  - NAY: None
  - ABSENT: Perera, Ruth
  - ABSTAIN: None

**Next Meeting: February 27, 2018 from 9:00-11:00 am in the John Muir Conference Room.**