

**CONTRA COSTA LOCAL PLANNING AND ADVISORY COUNCIL
FOR EARLY CARE AND EDUCATION
General Council Meeting**

**Thursday, March 22, 2018 | 3:00 pm – 5:00 pm
Contra Costa County Office of Education | Briones Room
77 Santa Barbara Road; Pleasant Hill, CA 94523**

The projected timeline is a projection only, not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in the Contra Costa Local Planning and Advisory Council for Early Care and Education meetings who contact the Contra Costa Local Planning and Advisory Council for Early Care and Education Coordinator at least 48 hours before the meeting at (925) 942-3413.

AGENDA

PROJECTED TIMELINE	ORDER OF BUSINESS	PURPOSE
5 min.	1.0 Call to Order – Cathy Roof, LPC Chair <ul style="list-style-type: none"> Welcome / Introductions Consider Approval of October 23, 2017 Minutes - Action Review and Adoption of March 22, 2018 Meeting Agenda - Action 	Information ACTION
3 min. per speaker	2.0 Public Comment <i>If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.</i> <ul style="list-style-type: none"> Items on the agenda Items of interest to the public 	Information
20 min.	3.0 Healthy Children and Environment Study <ul style="list-style-type: none"> Kimberly Hazard, UCSF California Childcare Health Program Bobbie Rose, UCSF California Childcare Health Program 	Information
20 min.	4.0 Review and Approval of AB 212 Plan	Action
15 mins	5.0 Review and Approval of LPC Board Renewals	Action
10 mins.	6.0 Call for Member Chair Election	Action
45 min.	7.0 LPC Committee Reports <ul style="list-style-type: none"> Advocacy – Eric Peterson <ul style="list-style-type: none"> 14th Annual Young Children’s Issues Forum 2018 Debrief & Planning – May 22 meeting Executive & Budget – Cathy Roof Projects and Workforce Development – Carolyn Johnson School Readiness – Deborah Penry 	Information/Discussion
5 min.	8.0 Adjournment	ACTION

***If you have any questions regarding the agenda please contact:
the Contra Costa County LPC Coordinator Susan K. Jeong at (925) 942-3413 or email sjeong@cccoc.k12.ca.us***
The Contra Costa Planning and Advisory Council for Early Care and Education (LPC) website www.plan4kids.org

**The next regular meeting of the LPC will be
Monday, June 4, 2018 • 3:00 - 5:00 PM
Contra Costa County Office of Education; Pleasant Hill**

NOTE:

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Contra Costa Local Planning and Advisory Council for Early Care and Education less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of General Council Meeting
Monday, October 23, 2017 | 3:00 pm-5:00 pm
Contra Costa County Office of Education
Board Room
77 Santa Barbara Road | Pleasant Hill, CA 94523

Members Present: Brenda Brown, Carolyn Johnson, Edirle Menezes, Cindy Molander, Silvana Mosca-Carreon, Deborah Penry, Eric Peterson, Chair Cathy Roof, Stacie Roundtree, Doug Rowe, Aurora Ruth

Members Absent: Crystal McClendon-Gourdine, Joan Means, Eran Perera

Staff Present: Ruth Fernandez and Melody Yee

Guests: Luis Arenas, Unity Council, Denise Clarke, CCCOE, Phelicia Lang, AUSD, Janeen Rockwell-Owens, formerly LPC

1.0 Call to Order: Cathy Roof, LPC Chair

- Welcome: Chair Cathy Roof called to order the Contra Costa County Local Planning and Advisory Council for Early Care and Education General Council meeting at 3:58 p.m. and welcomed everyone.
- Approval of May 19, 2017 Minutes: Silvana Mosca-Carreon motioned to approve the 5-19-17 minutes. Stacie Roundtree seconded the motion. Motion carried.
 - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
 - NAY: None
 - ABSENT: McClendon-Gourdine, Means, Perera
 - ABSTAIN: None
- Review and Adoption of October 23, 2017 Meeting Agenda: Brenda Brown moved to approve the agenda. Doug Rowe seconded the motion. Motion carried.
 - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
 - NAY: None
 - ABSENT: McClendon-Gourdine, Means, Perera
 - ABSTAIN: None

2.0 Public Comment

- Items on Agenda
 - No public comment.
- Items of Interest to the Public
 - No items of interest.

3.0 Recognition of Former Council Members

- Luis Arenas and Janeen Rockwell-Owens were presented framed certificates. Deena Jones was not present to accept her certificate.

4.0 Approval of LPC Annual Self-Evaluation

- The LPC Annual Self-Evaluation was handed to the Council for review with a summary of the form. Eric Peterson moved to approve the Self-Evaluation. Carolyn Johnson seconded the motion. Motion carried.
 - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
 - NAY: None
 - ABSENT: McClendon-Gourdine, Means, Perera
 - ABSTAIN: None

5.0 Discussion and Updates on Bay Area Fires – Ruth Fernandez

- Ruth Fernandez reported that John Muir and Kaiser were working on protocols to assist employees who were in need of child care services. R&R partners have been contacted, as well as other local LPC Coordinators to assist in finding child care – Facebook and Google posting has been utilized in finding available resources.

6.0 Coordinator Report – Ruth Fernandez

- Ruth Fernandez announced AB 435 has been signed by the Governor. The Pilot will be administered by the LPC, who will consult with counties who have implemented a pilot for guidance. Judy Waggoner will assist in creating the Pilot implementation plan.
- Ruth Fernandez formally announced this meeting is her last as LPC Coordinator.

Cindy Molander left the meeting at 4:30pm

7.0 LPC Committee Reports –

- **Advocacy – Eric Peterson**
 - Save the Date for the 2018 14th Annual Young Children’s Issues Forum - theme ideas to be discussed at the next Advocacy Meeting.
- **Executive and Budget – Cathy Roof**
 - The Council to consider, if able, to contribute to the Forum, as it is the main event for the LPC
 - Potential ideas for the LPC Annual Retreat:
 - Brion Economics, Inc./Needs Assessment update/presentation
 - Refocus and/or Review goals for each Committee
 - A presentation regarding compensation/wages
- **Project and Workforce – Carolyn Johnson**
 - No updates at this time.

Adjournment

- Doug Rowe moved to adjourn the meeting. Silvana Mosca-Carreon seconded the motion. Motion carried. Meeting adjourned at 4:30 p.m.
 - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
 - NAY: None
 - ABSENT: McClendon-Gourdine, Means, Perera
 - ABSTAIN: None

Next Meeting: December 15, 2017 , NatureBridge, 10:00–5:00pm, Sausalito.

Minutes Submitted by: Melody Yee

Minutes Approved on: **tbd**