

**Minutes of General Council Meeting**  
**Monday, October 23, 2017 | 3:00 pm-5:00 pm**  
Contra Costa County Office of Education  
Board Room  
77 Santa Barbara Road | Pleasant Hill, CA 94523

**Members Present:** Brenda Brown, Carolyn Johnson, Edirle Menezes, Cindy Molander, Silvana Mosca-Carreon, Deborah Penry, Eric Peterson, Chair Cathy Roof, Stacie Roundtree, Doug Rowe, Aurora Ruth

**Members Absent:** Crystal McClendon-Gourdine, Joan Means, Eran Perera

**Staff Present:** Ruth Fernandez and Melody Yee

**Guests:** Luis Arenas, Unity Council, Denise Clarke, CCCOE, Phelicia Lang, AUSD, Janeen Rockwell-Owens, formerly LPC

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**1.0 Call to Order: Cathy Roof, LPC Chair**

- Welcome: Chair Cathy Roof called to order the Contra Costa County Local Planning and Advisory Council for Early Care and Education General Council meeting at 3:58 p.m. and welcomed everyone.
- Approval of May 19, 2017 Minutes: Silvana Mosca-Carreon motioned to approve the 5-19-17 minutes. Stacie Roundtree seconded the motion. Motion carried.
  - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
  - NAY: None
  - ABSENT: McClendon-Gourdine, Means, Perera
  - ABSTAIN: None
- Review and Adoption of October 23, 2017 Meeting Agenda: Brenda Brown moved to approve the agenda. Doug Rowe seconded the motion. Motion carried.
  - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
  - NAY: None
  - ABSENT: McClendon-Gourdine, Means, Perera
  - ABSTAIN: None

**2.0 Public Comment**

- Items on Agenda
  - No public comment.
- Items of Interest to the Public
  - No items of interest.

**3.0 Recognition of Former Council Members**

- Luis Arenas and Janeen Rockwell-Owens were presented framed certificates. Deena Jones was not present to accept her certificate.

#### **4.0 Approval of LPC Annual Self-Evaluation**

- The LPC Annual Self-Evaluation was handed to the Council for review with a summary of the form. Eric Peterson moved to approve the Self-Evaluation. Carolyn Johnson seconded the motion. Motion carried.
  - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
  - NAY: None
  - ABSENT: McClendon-Gourdine, Means, Perera
  - ABSTAIN: None

#### **5.0 Discussion and Updates on Bay Area Fires – Ruth Fernandez**

- Ruth Fernandez reported that John Muir and Kaiser were working on protocols to assist employees who were in need of child care services. R&R partners have been contacted, as well as other local LPC Coordinators to assist in finding child care – Facebook and Google posting has been utilized in finding available resources.

#### **6.0 Coordinator Report – Ruth Fernandez**

- Ruth Fernandez announced AB 435 has been signed by the Governor. The Pilot will be administered by the LPC, who will consult with counties who have implemented a pilot for guidance. Judy Waggoner will assist in creating the Pilot implementation plan.
- Ruth Fernandez formally announced this meeting is her last as LPC Coordinator.

Cindy Molander left the meeting at 4:30pm

#### **7.0 LPC Committee Reports –**

- **Advocacy – Eric Peterson**
  - Save the Date for the 2018 14<sup>th</sup> Annual Young Children’s Issues Forum - theme ideas to be discussed at the next Advocacy Meeting.
- **Executive and Budget – Cathy Roof**
  - The Council to consider, if able, to contribute to the Forum, as it is the main event for the LPC
  - Potential ideas for the LPC Annual Retreat:
    - Brion Economics, Inc./Needs Assessment update/presentation
    - Refocus and/or Review goals for each Committee
    - A presentation regarding compensation/wages
- **Project and Workforce – Carolyn Johnson**
  - No updates at this time.

#### **Adjournment**

- Doug Rowe moved to adjourn the meeting. Silvana Mosca-Carreon seconded the motion. Motion carried. Meeting adjourned at 4:30 p.m.
  - AYE: Brown, Johnson, Menezes, Molander, Mosca-Carreon, Penry, Peterson, Roof, Roundtree, Rowe
  - NAY: None
  - ABSENT: McClendon-Gourdine, Means, Perera
  - ABSTAIN: None

**Next Meeting: December 15, 2017 , NatureBridge, 10:00–5:00pm, Sausalito.**

Minutes Submitted by: Melody Yee

Minutes Approved on: **March 22, 2018**