

## Minutes of LPC Projects and Workforce Development Committee Meeting

11/8/2017

John Muir Conference Room

9:00 a.m. - 10:00 a.m.

**Members:** Chair Carolyn Johnson, Joan Means, Edirle Menezes, Cathy Roof, Doug Rowe, and Silvana Mosca-Carreon (appointed by Cathy Roof)

**Members Absent:** None

**Staff:** Pam Tyson, Melody Yee

**Guests:** Terrissa Hein – CCCOE, Nadirah Jones – CCCOE, Deborah Penry – Care Parent Network

### Welcome/Introductions:

- Chair Carolyn Johnson welcomed everyone to the meeting at 9:03 a.m.
- *Agenda Review/Approval:* Deborah Penry moved to approve the agenda for 11-8-17 with the amended change to rearrange the Round Table #2 Discussion order: Stakeholders, Agenda, Date and guest Deborah Penry will facilitate the Round Table #2 agenda portion of the meeting. Joan Means seconded the motion. Motion carried.
  - AYE: Johnson, Means, Menezes, Roof, Rowe
  - NAY: None
  - ABSENT: None
  - ABSTAIN: None
- *Minutes Review/Approval:* Cathy Roof moved to approve the minutes for 9-19-17. Doug Rowe seconded the motion. Motion carried.
  - AYE: Johnson, Means, Menezes, Roof, Rowe
  - NAY: None
  - ABSENT: None
  - ABSTAIN: None

### Public Comment:

None.

### Round Table #2 Discussion

- Those to include in the survey are teachers, administrators and exempt programs
- A discussion followed about attendees, to match like groups or mixed groups, which would facilitate a better feedback group
- Time of day was discussed – pros and cons were discussed
- Discussion led by Deborah Penry:
  - Skip introductory and begin discussion right at start
  - Offer PD hours/certificate
  - Merge Round Table #2 with the 2018 Annual Young Children's Issues Forum

**ACTION ITEM: Ask Advocacy Committee about incorporating the Round Table into the Forum**

### Round Table #2 Survey Questions

- Have questions center about professionalism, what makes one a professional
- Invitation and survey to be sent out together, tentative date January 20
- Send out to 200 minimum to yield a healthy response rate

**ACTION ITEM: Survey draft sent out to Committee members for feedback**

## **Adjournment**

- *Adjournment:* Doug Rowe moved to adjourn the meeting. Cathy Roof seconded the motion. Motion carried.
  - AYE: Johnson, Means, Menezes, Roof, Rowe
  - NAY: None
  - ABSENT: None
  - ABSTAIN: None
- Meeting adjourned at 10:01 a.m.