

Minutes of LPC Projects and Workforce Development Committee Meeting

1/10/18

Las Trampas Conference Room

9:00 a.m. - 11:00 a.m.

Members: Chair Carolyn Johnson, Denise Clarke, Joan Means, Edirle Menezes, Cathy Roof, and Silvana Mosca-Carreon (appointed by Cathy Roof)

Members Absent: Edirle Menezes, Doug Rowe, Aurora Ruth

Staff: Pam Tyson, Melody Yee

Guests: Terrissa Hein – CCCOE, Nadirah Jones – CCCOE, Deborah Penry – Care Parent Network

Welcome/Introductions:

- Chair Carolyn Johnson welcomed everyone to the meeting at 9:16 a.m.
- *Agenda Review/Approval:* Silvana Mosca-Carreon moved to approve the agenda for 1/10/18 with the correction that the meeting ends at 11:00 a.m., not 12:00 p.m.. Joan Means seconded the motion. Motion carried.
 - AYE: Clarke, Johnson, Means, Mosca-Carreon, Roof
 - NAY: None
 - ABSENT: Menezes, Rowe, Ruth
 - ABSTAIN: None
- *Minutes Review/Approval:* Joan Means moved to approve the minutes for 11/8/17 with the notation that Silvana Mosca-Carreon was appointed to the Committee by Cathy Roof. Silvana Mosca-Carreon seconded the motion. Motion carried.
 - AYE: Clarke, Johnson, Means, Mosca-Carreon, Roof
 - NAY: None
 - ABSENT: Menezes, Rowe, Ruth
 - ABSTAIN: None

Public Comment:

Joan Means announced the DVC Director's Preschool Fair to be held January 20, 2018 at the Pleasant Hill Community Center from 10:00 a.m to 1:00 p.m.

Round Table #2 Discussion

- The Committee reviewed the Round Table notes from November 17, 2017 and took time to review the revised notes presented to the Committee at this meeting
- Crystal McClendon- Gourdine will be the facilitator for the Round Table portion of the Forum
- As an aside, consideration of moving meeting time to be allow for better attendance.

ACTION ITEM: Carolyn Johnson will amended the Round Table proposal and distribute to the Project and Workforce Development Committee and the Advocacy Committee.

Round Table #2 Survey Questions

- There are over 1000 potential survey recipients, with the aim for feedback from the workforce
- Need to narrow the focus as to who the target audience is for the survey
- Sent out the survey January 17, responses requested by January 26, survey closes February 10

ACTION ITEM: Terrissa Hein will forward professionalism articles to the Advocacy Committee

Adjournment

- *Adjournment:* Silvana Mosca-Carreon moved to adjourn the meeting. Joan Means seconded the motion. Motion carried.
 - AYE: Clarke, Johnson, Means, Mosca-Carreon, Roof
 - NAY: None
 - ABSENT: Menezes, Rowe, Ruth
 - ABSTAIN: None
- Meeting adjourned at 11:04 a.m.