

Minutes of the Executive and Budget Committee Meeting

Monday, November 19, 2018 | 9:00 a.m. to 11:00 a.m. | Las Trampas Conference Room

Members Present: Brenda Brown, Carolyn Johnson, Silvana Mosca-Carreon, Deborah Penry, Eric Peterson, Cathy Roof, and Doug Rowe

Members Absent: None

Staff Present: Susan K. Jeong, Melody Yee

Guests Present: None

Welcome and Introductions

- Chair Deborah Penry called the meeting to order at 9:07 a.m. and welcomed everyone. Welcomes and introductions were completed.

Minutes Review and Approval

- Eric Peterson moved to approve the minutes of the September 10, 2018 meeting. Deborah Penry seconded the motion. Motion carried with Brenda Brown, Carolyn Johnson, and Silvana Mosca-Carreon abstaining, Doug Rowe not yet in attendance.

Agenda Review and Approval

- Eric Peterson moved to approve the agenda for the November 19, 2018 meeting with the addition of “Review Goals and Strategies” before the Group Discussion. Carolyn Johnson seconded. Motion carried unanimously with Doug Rowe not yet in attendance.

Public Comment

- None.

Review Goals and Strategies

- Deborah Penry handed out a draft copy of the Goals and Strategies as discussed at the All-Council Retreat. The draft reflected the Retreat discussion notes. The copies were shared with the Committee to review and provide feedback to Deborah and Susan Jeong.

(Doug Rowe joined the meeting at 9:39 a.m.)

Group Discussion – LPC Tri-ennial Review

- The Committee discussed achievements, impact, and challenges to include in the Tri-ennial Review draft provided by Susan Jeong.
- The Committee brainstormed about individuals and groups to contact about recruitment for seat vacancies.

Updates

- **LPC/AB 212:** Susan Jeong shared the 20th Anniversary of AB 212 is approaching and that the Project and Workforce Committee had discussed planning an event to celebrate.
- **NEEDS ASSESSMENT:** Susan Jeong shared the Needs Assessment has been submitted to the State. Next step is to create the Executive Summary to reveal at the Forum in March.

- **SUBSIDY PILOT:** Susan Jeong announced the State Plan will be submitted by December 15, 2018 and they are still hoping to encourage those who opted not to apply to participate.
- **PASSPORT TO KINDERGARTEN:** Deborah Penry shared the Letter to Parents has been sent to Susan Jeong. The translation of the Passport is in progress, but the letter will need to be translated as well. Short discussion of other translating resources.
- **FORUM:** Susan Jeong announced tentative dates for the Forum Workgroup were sent out this morning.

Committee Updates

- There were no other Committee updates additional to the separate Committee project updates.

Adjournment

- Brenda Brown moved to adjourn the meeting. Cathy Roof seconded the motion. Motion to adjourn carried unanimously. Meeting adjourned at 10:42 a.m.

NEXT MEETING: JANUARY 15, 2019, 9:00 a.m. to 11:00 a.m.
Contra Costa County Office of Education, Las Trampas Conference Room