

Project and Workforce Committee Meeting Agenda

Wednesday, March 13, 2019 | 9:00 a.m. to 11:00 a.m.

Contra Costa County Office of Education | Las Trampas Conference Room | 77 Santa Barbara Road | Pleasant Hill, CA 94523

CHAIR: Denise Clarke

TIMEKEEPER: Susan Jeong, LPC Coordinator

RECORDER: Melody Yee

*The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.*

Call to Order (5 minutes)

Denise Clarke

- Welcome and Introduction
- Minutes and Agenda Review (**ACTION**)

Public Comment (3 minutes per speaker)

Denise Clarke

If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.

- Items on the Agenda
- Items of Interest to the Public

2017 PDP First 5 participation data (30 minutes)

Susan Jeong, Edirle Menezes,, All

- Review of data

CA Workforce Registry Update (30 minutes)

Susan Jeong,, All

Discussion: LPC Project Brainstorm (45 minutes)

Denise Clarke, All

Adjournment (5 minutes) (**ACTION**)

NEXT MEETING: May 8, 2019, 9:00 a.m. to 11:00 a.m.
Contra Costa County Office of Education, Las Trampas Conference Room

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of the Project and Workforce Committee Meeting

Wednesday, January 9, 2019 | 9:00 a.m. to 11:00 a.m. | Las Trampas Conference Room

Members Present: Denise Clarke, Carolyn Johnson, Joan Means, Silvana Mosca-Carreon, Cathy Roof

Members Absent: Edirle Menezes, Doug Rowe

Staff Present: Susan K. Jeong, Melody Yee

Guests Present: Sue Handy, DVC; Terrisa Hein, CCCOE

Welcome and Introductions

- Chair Carolyn Johnson called the meeting to order at 9:09 a.m. and welcomed everyone. Welcomes and introductions were completed.

Minutes Review and Approval

- Cathy Roof moved to approve the minutes of the November 14, 2018 meeting. Silvana Mosca-Carreon seconded the motion. Motion carried with Joan Means abstaining.

Agenda Review and Approval

- Joan Means moved to approve the agenda for the January 9, 2019 meeting. Silvana Mosca-Carreon seconded the motion. Motion carried unanimously.

Public Comment

- None.

2017 AB 212 Update

- **REVIEW OF REPORT:**
Terrisa Hein shared some 2017 highlights of the AB 212 Program.
 - There 123 applications and 83 stipends paid
 - \$91,200 was paid out with \$35,450 going to Assistants, Teacher Aides, and TAT (by employment title)
 - 11 upgraded their permits, 9 requested new permits
- **DISCUSSION ABOUT AB 212 POSSIBLY FUNDING PERMIT FEES:**
 - Funds from CTC tend to run out in May
 - Be cautionary about announcing, use on a case-by-case basis and define who gets them (e.g. higher level permits, those who are renewing, etc.)

CA Workforce Study Update

- Susan Jeong presented a brief overview of the study with a short review of current questions.
- Susan encouraged the Committee to contact UC Berkeley if there were othe questions that are needed or should be included in the current study.

DISCUSSION: WHAT IS NEXT FOR THIS COMMITTEE?

- A brainstorming session followed on ideas for:
 - Reflective Practice/Mindfulness for Teachers

- Symposium/Conferences
- Leadership Development

Adjournment

- Cathy Roof moved to adjourn the meeting. Joan Means seconded the motion. Motion to adjourn carried unanimously. Meeting adjourned at 11:05 a.m.

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Contra Costa County Office of Education, Las Trampas Conference Room

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