

Project and Workforce Committee Meeting Agenda

Wednesday, July 10, 2019 | 9:30 a.m. to 11:30 a.m.

Contra Costa County Office of Education | Las Trampas Conference Room | 77 Santa Barbara Road | Pleasant Hill, CA 94523

CHAIR: Denise Clarke

TIMEKEEPER: Susan Jeong, LPC Coordinator

RECORDER: Melody Yee

*The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.*

Call to Order (5 minutes)

Denise Clarke

- Welcome and Introduction
- Minutes and Agenda Review (**ACTION**)

Public Comment (3 minutes per speaker)

Denise Clarke

*If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter **NOT** on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.*

- Items on the Agenda
- Items of Interest to the Public

Presentation & Discussion: YMCA Apprenticeship Programs

Joya Chavarin – YMCA

Sandra Moore –Contra Costa College

AB 212 & Workforce Updates (30 minutes)

Denise Clarke, Susan Jeong

- AB 324 & AB 1001
- Workforce study/survey & Role of LPC

Follow-up Discussion Items (30 minutes)

Denise Clarke, All

- Teacher's Forum
- Movie Night

Other items & Announcements

Denise Clarke, All

Adjournment (5 minutes) (**ACTION**)

NEXT MEETING: September 11, 2019, 9:30 a.m. to 11:30 a.m.
Contra Costa County Office of Education, Las Trampas Conference Room

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of the Project and Workforce Committee Meeting

Wednesday, March 13, 2019 | 9:00 a.m. to 11:00 a.m. | Las Trampas Conference Room

Members Present: Denise Clarke, Joan Means, Edirle Menezes, Cathy Roof

Members Absent: Silvana Mosca-Carreon, Doug Rowe

Staff Present: Susan K. Jeong, Melody Yee

Guests Present: None

Welcome and Introductions

- The Committee welcomed new Project and Workforce Committee Chair Denise Clarke. Denise Clarke announced former Chair Carolyn Johnson has resigned from the LPC.

Minutes Review and Approval

- Joan Means moved to approve the minutes of the January 9, 2019 meeting. Cathy Roof seconded the motion. Motion carried unanimously.

Agenda Review and Approval

- Cathy Roof moved to approve the agenda for the March 13, 2019 meeting. Edirle Menezes seconded the motion. Motion carried unanimously.

Public Comment

- None

2017 PDP First 5 Participation Data

- Edirle Menezes provided a brief breakdown of the 2017-2018 Professional Development Program Participants
 - It was noted the number of First 5 (Non-AB 212) participants is a very close match to the AB 212 participants number at CCCOE
 - Edirle Menezes provided two chart handouts with more detailed numbers
 - The Committee had a short discussion about the chart data

CA Workforce Registry Update

- The date for registrants and documents to be uploaded is July 2020
- Registry requirements will be incorporated into the 2019-2020 QRIS Program
- Target timeline will be August through December

DISCUSSION: LPC Project Brainstorm

- A brainstorming session followed on ideas for:
 - Workforce Survey
 - Movie Series
 - Possible build in the Leadership Learning Community (LLC)
 - Ways to build network, community, knowledge capacity

Adjournment

- Joan Means moved to adjourn the meeting. Cathy Roof seconded the motion. Motion to adjourn carried unanimously. Meeting adjourned at 10:26 a.m.

NEXT MEETING: May 8, 2019, 9:00 a.m. to 11:00 a.m.
Contra Costa County Office of Education, Las Trampas Conference Room

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